

**WARREN SHIRE COUNCIL**  
**Report of the General Manager**  
**to the Ordinary Meeting of Council to be held in the**  
**Council Community Room, Warren on Thursday, 22nd May 2025**

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**ITEM 1**

**OUTSTANDING REPORTS CHECKLIST**

**(C14-7.4)**

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>General Manager</b>				
25.2.21	41.2.21	Mobile and Internet Coverage in Nevertire	GM	<p>*Bi-monthly advice requests to Telstra being undertaken. The 2024 Regional Telecommunications Review completed and submission made.</p> <p>Report provided by SatPty confirming black spots within Warren Local Government Area. Report included in the submission to the Federal Government Mobile Black Spot Program Round 8.</p>
25.8.22	214.8.22	Reactivation of Visitor Services Volunteers During Peak Periods	GM/ EDVM	<p>Recruitment for new suitably matched volunteers is continuing.</p> <p>Advertising through posters, presentations, newsletter, website and social media is routinely undertaken however no new candidates have applied. Existing volunteer base is still being maintained.</p> <p>*The Economic Development and Visitation Manager was a recent guest speaker at the Warren View Club and included a call for Volunteers in her address.</p> <p>Ongoing.</p>
25.1.23	12.1.23	Affordable Housing Opportunity – Housing Plus	GM/ DMES	<p>Negotiations continuing to finalise the required agreement with Housing Plus for the eventual sale of all or most of the nine (9) vacant land lots in Gunningba Estate for a maximum five (5) year period. Waiting on a 'Rural' or 'Remote' Round of funding from Housing Australia before considering going forward. Council</p>

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				<p>blocks will be put on the market in the near future.</p> <p>*A funding application under the Australian Government's Housing Support Program has been submitted – Grant unsuccessful.</p>
25.5.23	118.5.23	Destination Macquarie Marshes Taskforce	GM/EDVM	<p>That within 12 months and, after the Taskforce's short and long term goals and Destination Macquarie Marshes Action Plan, Macquarie Marshes Promotions Strategy and Stakeholder Engagement Strategy are formulated, other organisations/ community representatives be invited to be members of the Taskforce.</p> <p>*Workshops facilitated by the Economic Development and Visitation Manager.</p> <p>*The Economic Development and Visitation Manager has now completed the draft Destination Macquarie Marshes Taskforce Strategy and Action Plan 2025-2028, a copy of which has now been forwarded to Taskforce Members.</p> <p>Work on refining the draft document is ongoing.</p> <p>*Taskforce members have been sent questionnaires for completion to capture feedback for inclusion in the design and production of a Discover Macquarie</p>

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				Marshes logo and re-designed tourism brochure.  The data from the questionnaires has now been collated and results will be discussed and progressed at the next meeting of the Destination Macquarie Marshes Taskforce on May 20, 2025.
7.12.23	293.12.23	Destination Macquarie Marshes Taskforce Meeting 7th June 2023	GM/EDVM	1. That grant funding opportunities to improve signage in the Macquarie Marshes be investigated - ongoing.  2. That neighbouring Councils to the Macquarie Marshes be requested to consider funding grant applications for appropriate signage to the Macquarie Marshes.  Ongoing pending future meeting discussion.
7.12.23	301.12.23	Internal Auditor – Human Resources Review – June 2021	GM	The priorities as listed in the recommendation be actioned and progressed.
7.12.23	301.12.23	Internal Auditor – Contract Management Processes Review – October, November, December 2021 And February 2022	GM/IPM	The following priority and action be progressed: - Detailed Contracts Guideline which includes performance management processes.  Contract Management Road Map being considered. *Project/Contract Management Procedure considered at the Manex (14 April 2025) and recommended for adoption.

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<b>General Manager</b>				
24.4.24	87.4.24	Warren Shire Council Customer Service Ethos Policy	GM	The Draft Customer Service Ethos Policy be redeveloped to solely consider Ethos and a separate Policy be developed to cover Customer Service. Expected to be provided to a Council Meeting in mid 2025.
23.5.24	114.5.24	Regional Industry Educational Partnership (RIEP)	GM / EDVM	<p>The program remains on hold. The Department of Education Project Leader is currently on maternity leave. The Program will be recommenced upon her return from leave.</p> <p>With the departure of Warren Central School's Career Advisor, a new School Liaison Officer will need to be appointed.</p> <p>On hold now until at least the second term 2025 school year.</p> <p>Remains on hold.</p>
27.6.24	147.6.24	Legislative Compliance Policy and Procedure and Legislative Compliance Register	GM	2.Actions to be taken on how non-compliance is managed to ensure that matters are not repeated and that appropriate high level risk assessments are undertaken and documented and that implementation of actions to reduce risk are arranged – in progress.
25.7.24	200.7.24	Victoria Park Female Friendly Amenities Block	IPM	<p>Expected completion by end of May 2025.</p> <p>Artwork on doors is 75% complete.</p> <p>*Roof sheeting and wall lining completed.</p>

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<b>General Manager</b>				
				Plumbing and electrical rough-in work completed. Tiling work and ventilation screens works progressing.
27.3.25	59.3.25	ARIC Committee Major Project Risk Profiles	IPM	A summary report identifying risk on all major projects undertaken by Council to be presented to a future ARIC Meeting. Being considered, expected to the 28 May, 2025 ARIC Meeting.
27.3.25	69.3.25	Drought Resilience Plan Project	GM	1. A governance framework around a tri-party (Bogan, Coonamble, and Warren) arrangement be established and the three Councils form a Project Steering Committee for a Regional Drought Resilience tourism project – in progress.
*24.4.25	92.4.25	Employee Assistance Program Policy	GM	Policy Adopted
*24.4.25	93.4.25	Review of Motor Vehicle Policy	GM	Policy Adopted
*24.4.25	94.4.25	Review of Loss of Drivers Licence Policy	GM	Policy Adopted
*24.4.25	95.4.25	Review of Secondary Employment Policy	GM	Policy Adopted
*24.4.25	96.4.25	Review of Media Policy	GM	Policy Adopted
*24.4.25	97.4.25	Review of Councillor Access to Information Policy	GM	Policy Adopted
*24.4.25	98.4.25	Review of Councillor and Staff Interaction Policy	GM	Policy Adopted
*24.4.25	99.4.25	Review of Complaints Management Policy	GM	Policy Adopted

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<b>General Manager</b>				
*24.4.25	100.4.25	Review of Council's Social Media Policy	GM	Policy Adopted
24.4.25	101.4.25	Review of Councillor Expenses and Facilities Policy	GM	<ol style="list-style-type: none"> <li>1. The reviewed Councillor Expenses and Facilities Policy with minor amendments as detailed within the report, has been placed on public exhibition for a minimum of 28 days; and</li> <li>2. Subject to no adverse submissions being received, the Councillor Expenses and Facilities Policy as amended be adopted.</li> </ol>
*24.4.25	102.4.25	Review of Gifts and Benefits Policy	GM	Policy Adopted
*24.4.25	126.4.25	2025 Local Roads Congress – IPWEA (NSW)	GM	Arrangements in place for Councillor Whiteley, Councillor McCloskey and Councillor Kinsey with the General Manager and Divisional Manager Engineering Services or nominee to attend the 2025 Local Roads Congress - IPWEA (NSW) on Monday, 2nd June 2025.
24.4.25	127.4.25	Draft 2025/2026 Operational Plan and 2025/2026 – 2028/2029 Delivery Program	GM	Advertising has commenced for the Draft 2025/2026 Operational Plan in conjunction with the Draft 2025/2026 Estimates and 2025/2026 – 2028/2029 Delivery Program inviting written public submissions and comments up until 4.00 pm Thursday 29th May, 2025.
24.4.25	128.4.25	Windows on the Wetlands Centre	GM	<ol style="list-style-type: none"> <li>1. *Pursuant to Clause 178(3)(e) of the Local</li> </ol>

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<b>General Manager</b>				
		Precinct – EV Charging Stations		<p>Government (General) Regulation 2021, not to accept any quotations received for Contract No. C13-105 for the 60kW charger at VIC, and instead authorise the General Manager to enter into and finalise negotiations with Streamline Energy Group Pty Ltd to install one 22kW charger at each of the following locations:</p> <ul style="list-style-type: none"> <li>a) Windows on the Wetlands Centre (VIC)</li> <li>b) Dubbo Street (Council Administration Centre)</li> <li>c) Carter Oval Sporting Precinct Car Park; - Streamline Energy Group Pty Ltd engaged.</li> </ul> <p>2. Confirms that LRCI Phase 4 funding be applied to this revised project scope and authorises the General Manager to finalise contracts with Streamline Energy Group Pty Ltd – in progress;</p> <p>3. Refers the Dubbo Street site to the Warren Traffic Committee for review of on-street parking arrangements – in progress; and</p> <p>4. *Authorises affixing the Council Seal to Contract No. C13-105 to Undertake the Design, Supply &amp; Installation of EV Charger</p>

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<b>General Manager</b>				
				at Visitor Information Centre, Warren NSW - noted.
*24.4.25	143.4.25	Warren Levee Bank Rehabilitation & Riverbank Rock Armouring Works	GM	<p>2. In accordance with the provisions of Clause 178(1)(a) of the Local Government (General) Regulation 2021 under the Local Government Act 1993, the tender submitted by MGN Civil Pty Ltd, in the recommended tender amount of \$4,164,088.00 (excluding GST), be accepted for Contract No. C13-103 – Warren Levee Bank Rehabilitation and Riverbank Rock Armouring Works, Warren NSW – MGN Civil Pty Ltd engaged.</p> <p>3. Council authorises the affixing of the Seal of Council to Contract No. C13-103 for the Warren Levee Bank Rehabilitation and Riverbank Rock Armouring Works, Warren NSW - noted.</p>

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<b>Divisional Manager Finance and Administration</b>				
7.12.23	301.12.23	Internal Auditor – Media Communications Review – June 2023	DMFA	<p>The following priority and action be progressed:</p> <ul style="list-style-type: none"> <li>- A new electronic document management system to be purchased and implemented.</li> </ul>



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<b>Divisional Manager Finance and Administration</b>				
				Licence Agreement has been signed and project will commence soon – progressing.
7.12.23	301.12.23	Internal Auditor – Fraud Control Review – June, July 2023	DMFA	The following priorities and actions be progressed: - Online Fraud training to relevant staff – pending.
27.6.24	147.6.24	Notice of Public Exhibition – Fraud and Corruption Policy and Framework	DMFA	An Implementation Action Plan to be developed when the final Policies are adopted with the Committee Work Plan to include a review of the progress of the actions to implement the Policy and Framework.
5.12.24	287.12.24	Promoting Better Practice Review	DMFA/ GM	2. Arrangements be made to review the Business Continuity Plan as soon as practical and update it where required; 3. Arrangements be made to review the Records Management Policy in line with the legislative changes in December 2022 and that the requirements of the new statutory regime be applied to record keeping and disposal within Warren Shire Council.
5.12.24	288.12.24	Policy Status and Review Update (Policy Register)	DMFA/ GM	1. The Council note the ageing of a number of Policies and ARIC to receive a report at the appropriate time on the Policies to be renewed by the new Term of Council – in progress; and 2. *It is noted that due to resource limitations and priorities that a number

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				of Policies do require updating and a report to be provided to ARIC on the renewal program – report provided to the 28 May 2025 ARIC Meeting.
				Policy Review Plan developed and being implemented for the renewal of policies by October 2025. Ongoing.
27.2.25	28.2.25	Sporting Facilities Committee	DMFA/ TSM/ MHD	Carter Oval Youth Sports Precinct Financial Report to be included in future Committee Meeting reports - progress.
*27.3.25	59.3.25	ARIC Committee Action Checklist	DMFA	That immediate action be taken to address outstanding actions to be undertaken and report back to the next ARIC Meeting – in progress. Action Checklist updated for 28 May 2025 ARIC Meeting.
27.3.25	59.3.25	ARIC Committee Risk Management Framework Review	GM/ <b>DMFA</b>	That a report that includes the direction and purpose be provided on the review of the Policy – in progress.
27.3.25	59.3.25	ARIC Committee Service NSW Service Provision	DMFA	That a further report describing the results of the Service NSW Review including Council's costs of providing the service, and the community's expectations, be provided to the next ARIC Meeting – Service Review Report expected to be provided to the 28 May 2025 ARIC Meeting – in progress.
*27.3.25	59.3.25	ARIC Committee External Audit	DMFA	That the development of an ICT Policy be included in the Work Plan under

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<b>Divisional Manager Finance and Administration</b>				
				Governance for September 2025 – Complete.
*24.4.25	103.4.25	Communications Devices Policy	DMFA	Policy Adopted.
24.4.25	104.4.25	Public Interest Disclosure Policy	DMFA	2. The Public Interest Disclosure Policy detailed within the report, has been placed on public exhibition for a minimum of 28 days; and 3. Subject to no adverse submissions being received, the Public Interest Disclosure Policy be adopted.
*24.4.25	105.4.25	Financial Hardship Policy	DMFA	Policy Adopted.
*24.4.25	106.4.25	Corporate Credit Card Policy	DMFA	Policy Adopted.
*27.3.25	59.3.25	ARIC Committee Compliance Register	DMFA/MHD	2. Council's Legislative Compliance Policy to be provided to the Committee; and 3. The requirements be added to the Work Plan - complete. To be presented to the 28 May 2025 ARIC Meeting.

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<b>Divisional Manager Engineering Services</b>				
6.12.18	284.12.18	Amendments to the Boundaries of Lot 79 & 80 DP 724585 Wambianna Street, Collie to provide for the existing Collie Hotel accommodation units	DMES	Survey completed. This project is currently on hold until further discussions are held with the Hotel owners.
27.6.19	129.6.19	Warren Levee Rehabilitation	DMES/IPM/TSM	Floodgate replacement work in progress.

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3.12.20	256.12.20	(total project - \$7.1M)		<p>Tender for pumps awarded to B.A.R. Group.</p> <p>*Three (3), 100kVa generators for the flood pumping/levee project were delivered 6 March 2025.</p> <p>*The two (2), 60kVa generators have been delivered.</p> <p>The 250kVa generator and load-Bank is expected to be delivered late-May 2025.</p> <p>*Levee Bank Rehabilitation &amp; Riverbank Rock Revetment Works, Tender recommendations concurred by Council at the April 2025 Council Meeting. Workplan revised, awaiting approval from funding body, to award a Contract to MGN Civil P/L – contractor engaged.</p>
24.9.20	214.9.20	New Sewage Treatment Works	TSM	<p>Groundwater monitoring wells and flowmeter to be installed, works in Draft 2025/2026 Budget.</p> <p>*The transfer structure connecting the new lagoon to the existing lagoon has been constructed.</p> <p>Bulk earthworks nearing completion, rain has delayed works.</p>
22.7.21	148.7.21	Warren CBD Upgrade Stage 2	DMES	<p>Seek necessary grants for this extensive 10 year project – ongoing. Commonwealth Government Grant Program Application re-submitted.</p>
26.10.23	270.10.23	Warren CBD Upgrade – Land Acquisition	DMES/ GM	<p>Further investigations be undertaken and reported on in regard the estimated cost of any proposed private land</p>

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<b>Divisional Manager Engineering Services</b>				
				purchases, what could be developed and the estimated costs of the proposed use in progress.
7.12.23	298.12.23	Local Roads & Community Infrastructure Phase 3	DMES/ RIM	That Council subject to approval of the Commonwealth Government (Department of Infrastructure, Transport, Regional Development, Communication and the Arts) reallocate \$176,815 from the SR58 Nevertire – Bogan Road Project to SR83 Rifle Range Road Intersections with the Ellengerah Road and Oxley Highway. Rifle Range Road/ Ellengerah Road intersection complete.  The remaining funds will be used to improve the Ellengerah intersection and the Rifle Range Road approaches to the SH 11 intersection. Ongoing.
7.12.23	304.12.23	Proposed National Polocrosse Titles Warren 2028 – Presentation by Phil Waterford And Simon Turnbull	DMES/ TSM/GM/ EDVM	2. Council form a Sub-Committee consisting of the relevant Councillors from the Showground/ Racecourse Committee, Council Staff, General Manager, Town Services Manager, Divisional Manager Engineering Services, Economic Development and Visitation Manager, all Showground/ Racecourse User Groups, Regional Polocrosse Representatives (future), Phil Waterford, Simon

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<b>Divisional Manager Engineering Services</b>				
				<p>Turnbull to determine whether the proposal could and should be progressed; and</p> <p>3. A Planning Group consisting of Phil Waterford, Simon Turnbull, Warren Polocrosse Club, Holly Turnbull and Katlyn Turnbull be formed for presentation to the Sub-Committee on the framework of the proposal and the required business case to undertake the proposed event.</p> <p>The EDVM has spoken briefly with Phil Waterford to introduce herself and to gain a little background information. A meeting to be held with Phil Waterford in the next couple of months to progress early arrangements.</p> <p>Initial presentation provided to the Showground/ Racecourse Committee after attendance of the Chinchilla 2024. Some assistance is being provided to the proponents on the development of a Business Plan for the proposed event.</p> <p>The EDVM has presented the Planning Committee with guidance documents and frameworks for the preparation of the required Business Plan including all of the required information, budgets and plans required.</p>

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				<p>Awaiting their review and progress.</p> <p>The Economic Development and Visitation Manager has emailed the Planning Committee organisers again requesting an update on the progress of the development of the business plan. No response has been received to date.</p>
28.3.24	60.3.24	Warren Shire Council Integrated Water Cycle Management (IWCM) Strategy Document	DMES / TSM	NSW Public Works Advisory has commenced the assignment. Progressing.
23.5.24	143.5.24	Upgrade of Thornton Avenue Sewerage Pumping Station – Warren NSW	DMES / TSM	A revised scope of works will be developed and new quotes invited. Works to be carried out in 2025/2026.
27.6.24	146.6.24	Airport Operational Manual Update	DMES/ TSM	Manual has been resubmitted to CASA in February 2025 – in progress.
25.7.24	183.7.24	Closed Circuit Television (CCTV) And Workplace Surveillance	DMES/ TSM	<p>*Due to circumstances outside of Council's control, the new completion date will be late June 2025.</p> <p>TSM met with new contractor 17 March 2025.</p> <p>New contractor will commence works in mid-April at the Showground/ Racecourse Complex.</p> <p>An extension of time (EOT) request has been made to the funding body for a completion date of late September 2025. Awaiting a response.</p> <p>A request to reallocate unexpended budget from "Part A" to the CCTV Project</p>

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<b>Divisional Manager Engineering Services</b>				
				has been submitted. Awaiting a response.
24.10.24	282.10.24	Construction of a Clay Lined Evaporation Lagoon and Associated Structure Tiger Bay Sewerage Treatment Works – Warren NSW	DMES/ TSM	*Site works commenced in February 2025. Seven (7) week construction program. Bulk earthworks complete.  Work is progressing. Construction of a roads and installation of hydromulch to be carried out.
24.10.24	283.10.24	Sewer Main Condition Assessment (CCTV) and Smoke/Dye Testing	DMES/ TSM	Works commenced mid January 2025. Awaiting final report on identified issues.  Progressing.
5.12.24	291.12.24	Proposed Traffic Alterations on Bundemar Street	DMES	That subject to NSW Police Force concurrence: 1. A section of the centre median in Bundemar Street be removed from the existing intersection with the Oxley Highway, Burton Street, to a point level with or just east of the access serving the business premises of Tyreright thus allowing for improved and safer ingress/egress to Tyreright, for AB-Triple Vehicles; and 2. The removed section island to be converted into a painted island; 3. The NO STOPPING restriction be extended by 30m along Bundemar Street on the northeastern side of the intersection; and 5.Council apply for the designation of the



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<b>Divisional Manager Engineering Services</b>				
				<p>Bundemar Street route to Tyreright as a heavy vehicle route to accommodate AB-Triple Vehicles.</p> <p>The works will be completed in the 2025/2026 Financial Year.</p>
5.12.24	291.12.24	Parking Restriction – Trangie Street, Nevertire	DMES	<p>That subject to NSW Police Force concurrence:</p> <ol style="list-style-type: none"> <li>1. The installation of the proposed No Truck Parking restriction from 6:00 pm to 6:00 am along Trangie Street, Nevertire be approved; and</li> <li>2. The proposed No Truck Parking 6:00pm to 6:00am restriction signage be installed along both sides of Trangie Street, Nevertire between Gobabla Street and Clyde Street.</li> </ol> <p>Ongoing.</p>
23.1.25	7.1.25	Water Supply in Collie Village	DMES/ TSM	<p>That a master plan be developed for improvement of water supply in Collie Village. This would be considered in the IWCM.</p>
23.1.23	23.1.25	Proposed Land Acquisition – Lot 128 DP 755314 & Lot 313 DP 724603	DMES	<ol style="list-style-type: none"> <li>1. Authorises acquisition of approximately 10,000 square metres and 7,000 square metres portions of land through Lot 313 DP 724603 and Lot 128 DP 755314 respectively, as depicted on Figure 2 of the 23rd January 2025 Divisional Manager Engineering Services report to Council, Item 4 – in progress.</li> </ol>

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<b>Divisional Manager Engineering Services</b>				
				<p>2. Authorises the General Manager and Divisional Manager Engineering Services to obtain a Planning Certificate under Section 10.7(2) of the Environmental Planning and Assessment Act 1997 – in progress.</p> <p>3. Authorises the General Manager and Divisional Manager Engineering Services to enter negotiations with the owners of the land within provisions of the NSW Roads Act 1993, and the Land Acquisition (Just Terms Compensation) Act 1991, with a view of acquiring the portions for an agreed monetary compensation – in progress.</p> <p>4. That a plan of subdivision be registered, and if required, a notice be published in the Government Gazette dedicating the acquired land as a public road – in progress.</p> <p>Cadastral and topographical surveys are being arranged. Survey is ongoing. It has been determined that a Development Application is not required.</p>
27.2.25	29.2.25	Warren Public Arts Committee - Victoria Park Female Friendly Amenities - Aboriginal Artwork Update	DMES/TSM	That progress photographs are sought from the artist of the Victoria Park female-friendly amenities artwork for distribution to

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<b>Divisional Manager Engineering Services</b>				
				Committee Members and Councillors on a regular basis. Progressing.
*27.2.25	50.2.25	Supply and Delivery to Warren – Portable Diesel-Powered Trash Pumps	DMES/ TSM	In accordance with the <i>Local Government (General) Regulation 2021</i> , formally agree to, and accept the analysis of the tender evaluation, for the Contract C13-95, Supply and Delivery to Warren NSW, 40 Diesel Driven Trash Pumps and Accessories and award the tender to B.A.R Group Pty. Ltd. for the tendered price of \$409,684.00 including GST. Supplier engaged.
*27.3.25	81.3.25	Warren Town Flood Study	DMES	The quotation from Hydrosatial Pty Ltd of \$211,420 including GST for provision of Warren Town Flood Study be accepted. Awaiting approval of work plan by the NSW Office of Environment before formally awarding the Contract. Contract has been awarded.
*24.4.25	84.4.25	Droving of Loose Animals on Shire Road Policy	DMES	Proposed changes incorporated into reviewed Policy and presented to the May 2025 Council Meeting.
*24.4.25	84.4.25	Issue of Temporary Grazing Permits on Council Controlled Dedicated Public Roads Where Travelling Stock Routes Do Not Exist Policy	DMES	Proposed changes incorporated into reviewed Policy and presented to the May 2025 Council Meeting.
*24.4.25	84.4.25	Stock Control on Council Controlled Dedicated Public Roads Policy	DMES	Proposed changes incorporated into reviewed Policy and presented to the May 2025 Council Meeting.

# WARREN SHIRE COUNCIL

Report of the General Manager  
to the Ordinary Meeting of Council to be held in the  
Council Community Room, Warren on Thursday, 22nd May 2025

## ITEM 1

## OUTSTANDING REPORTS CHECKLIST

## CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>Divisional Manager Engineering Services</b>				
*24.4.25	84.4.25	Proposed Combination – Stock Control on Council Roads Reserves Policy	DMES	Proposed changes incorporated into reviewed Policy and presented to the May 2025 Council Meeting.
*24.4.25	84.4.25	Rural Vehicular Access Policy	DMES	Proposed changes incorporated into reviewed Policy and presented to the May 2025 Council Meeting.
*24.4.25	84.4.25	Urban Vehicular Access Policy	DMES	Proposed changes incorporated into reviewed Policy and presented to the May 2025 Council Meeting.
*24.4.25	84.4.25	Stock Grids Policy	DMES	Proposed changes incorporated into reviewed Policy and presented to the May 2025 Council Meeting.
*24.4.25	107.4.25	Water Meter Policy	DMES	Policy adopted.
*24.4.25	108.4.25	Water Carters Policy	DMES	Policy adopted.
*24.4.25	109.4.25	Water and Sewerage Pricing Policy	DMES	Policy adopted.
*24.4.25	110.4.25	Sewerage Junctions, Connections, Maintenance & Responsibilities Policy	DMES	Policy adopted.
*24.4.25	111.4.25	On-Site Sewage Management Systems (Septics) Policy	DMES	Policy adopted.
*24.4.25	112.4.25	Drinking Water Quality Policy	DMES	Policy adopted.
*24.4.25	113.4.25	Backflow Prevention Policy	DMES	Policy adopted.
*24.4.25	114.4.25	Construction in the Vicinity of and Protection of Council Underground Assets Policy	DMES	Policy adopted.
*24.4.25	115.4.25	Line Marking of Sporting Fields Policy	DMES	Policy adopted.
*24.4.25	116.4.25	Utilisation of Council Plant and Equipment by Charitable, Service,	DMES	Policy adopted.

# WARREN SHIRE COUNCIL

Report of the General Manager  
to the Ordinary Meeting of Council to be held in the  
Council Community Room, Warren on Thursday, 22nd May 2025

## ITEM 1

## OUTSTANDING REPORTS CHECKLIST

## CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>Divisional Manager Engineering Services</b>				
		Voluntary and Community Organisations Policy		
*24.4.25	137.4.25	Procurement – “Preferred Supplier” Status for Provision of Small Motor Vehicles	DMES	All local Motor Vehicle Dealers be formally appointed as the preferred supplier/s of small motor vehicles including sedans (cars), SUV’s (Sport Utility Vehicle’s) and utilities for the Warren Shire Council for an additional two-year period ending 30th June 2027 in accordance with the Approved Government Discount. Contract to commence 1 July 2025.
*24.4.25	138.4.25	Team Penning Membership Application to the Showground/Racecourse Committee	DMES	Arrange for the modification of the composition of the Showground/Racecourse Management Committee from 16 members to 17 members to include 1 representative from the Warren Team Penning Inc. Letter to be sent to Team Penning Inc.
*24.4.25	144.4.25	Provision of Plant Hire and Minor Works 2025	DMES	1. Council, in accordance with the <i>Local Government (General) Regulation 2021</i> , formally agree to accept the analysis of the tender evaluation, for the Contract C13-104 Provision of Casual Plant Hire and Minor Works 2025; and 2. The Council accepts the tenders as a panel contract, from the thirty-nine (39) tenderers listed on the <b>Evaluation Results</b> section and <b>Attachments</b> of this report for RFT C13-

# WARREN SHIRE COUNCIL

Report of the General Manager  
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## ITEM 1

## OUTSTANDING REPORTS CHECKLIST

## CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>Divisional Manager Engineering Services</b>				
				104 Provision of Casual Plant Hire and Minor Works 2025 for a period of one year ending April 30, 2026. Contact to commence 1 May 2025.

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>Manager Health and Development Services</b>				
27.2.20	36.2.20	Draft Plans of Management	MHD	<ol style="list-style-type: none"> <li>Categories assigned as detailed in report.</li> <li>Crown Reserves classified identified as operational land.</li> <li>Draft Plans of Management nearing completion.</li> </ol> <p>Draft Parks Plans of Management received. To be reviewed. Feedback provided.</p> <p>Parks Plan revised again in October 2024 for consultation with Crown Lands.</p> <p>A clarification request has been sent 29 January 2025 on how to progress discrepancies. Currently still waiting on clarifications.</p>
24.2.22	74.2.22	Deacon Drive Homes Status and Progress Matters	MHD	<p>Matter progressing in the District Court with required affidavits.</p> <p>Council authorises the Mayor, the General Manager, and the Manager Health and Development Services to formulate settlement terms if required.</p>

# WARREN SHIRE COUNCIL

Report of the General Manager  
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Council Community Room, Warren on Thursday, 22nd May 2025

## ITEM 1

## OUTSTANDING REPORTS CHECKLIST

## CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>Manager Health and Development Services</b>				
				District Court Mediation undertaken on the 30th April 2024. Report provided to the May 2024 Council Meeting. District Court dates set for 4 - 8 November 2024.  Adjourned, new date to be advised (September – November 2025 expected).
25.8.22	211.8.22	CCTV Options at the Ewenmar Waste Facility	MHD/ TSM	A single CCTV camera will be installed at the Operators Office as part of the LRCI Round 4 – in progress. Due to contractor issues options to be re-considered.
22.6.23	181.6.23	Warren War Memorial Swimming Pool	MHD/ GM	Arrangements in train for the commencement of legal proceedings against Beaucorp Projects Pty Ltd for the unsatisfactory workmanship at the Warren War Memorial Swimming Pool – in progress;  The Mayor, the General Manager, and the Manager Health and Development Services be authorised to formulate settlement terms if required.  Pool re-lining subject to grant funding.
7.12.23	301.12.23	Internal Auditor – Waste Control Review – November 2022 – February 2023	MHD	The following priority and action be progressed: - An overarching Operational Plan be developed to include risk assessments, procedures, control measures and future strategic actions – in progress and initial commencement 22 August 2024.

# WARREN SHIRE COUNCIL

Report of the General Manager  
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Council Community Room, Warren on Thursday, 22nd May 2025

## ITEM 1

## OUTSTANDING REPORTS CHECKLIST

## CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>Manager Health and Development Services</b>				
24.4.23	83.4.24	Ewenmar Waste Depot Recycling Options	MHD	<p>4. The Manager Health and Development Services to investigate the feasibility of implementing a return and earn facility and other recycling services in conjunction with NetWaste, on a regional basis and other organisations – in progress; and</p> <p>5. Council re-assesses the community's satisfaction with recycling services in 2 years time (for 2026/2027 Estimates).</p>
5.12.24	290.12.24	Carter Oval Youth Sports Precinct Usage Tracking and Analysis	MHD	All user groups of the Carter Oval Youth Sports Precinct be requested to implement measures to record facility usage over the next two years to ensure Council is able to report in accordance with grant conditions on usage of the new facilities – in progress.
5.12.24	331.12.24	Planning Proposal – LEP Review	MHD	Council endorses the amended Planning Proposal to be submitted to the Department for Gateway determination. Submitted 5 February 2025.
27.3.25	80.3.25	NetWaste Collection and Recycling of Used Motor Oil Quotation F4287	MHD	2. Quotation F4287 for the Collection and Recycling of Used Motor Oil be awarded to Sam's Waste Management for their submission price as set out in this report for the initial two (2) year term with the option of two (2) x 12-



# WARREN SHIRE COUNCIL

Report of the General Manager  
to the Ordinary Meeting of Council to be held in the  
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## ITEM 1

## OUTSTANDING REPORTS CHECKLIST

## CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>Manager Health and Development Services</b>				
				month extensions – in progress.
*24.4.25	117.4.25	Private Swimming Pool and Barrier Inspection Policy	MHD	Policy adopted.
*24.4.25	118.4.25	Community Awareness - Activity Development Policy	MHD	Policy adopted.
*24.4.25	119.4.25	Companion and Feral Animal Policy	MHD	Policy adopted.
*24.4.25	120.4.25	Keeping of Stock in Residential Areas Policy	MHD	Policy adopted.
*24.4.25	121.4.25	Working Dogs Policy	MHD	Policy adopted.
*24.4.25	122.4.25	Keeping of Horses Policy	MHD	Policy adopted.

### RECOMMENDATION:

That the information be received and noted and that the items marked with an asterisk (\*) be deleted.

**WARREN SHIRE COUNCIL**  
**Report of the General Manager**  
**to the Ordinary Meeting of Council to be held in the**  
**Council Community Room, Warren on Thursday, 22nd May 2025**

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**ITEM 2 COMMITTEE/DELEGATES MEETINGS**

**(C14-2)**

The following is a listing of various committee/delegates meetings of Council since the last meeting.

**MEETINGS HELD**

<b>Date</b>	<b>Committee / Meeting</b>	<b>Location</b>
29.4.2025	Official Opening of the new Dubbo Animal Shelter	Dubbo
30.4.2025	Warren Lions Club Meeting	Warren
1.5.2025	LGPA NSW General Manager Monthly Discussion Circle	Online
1.5.2025	StateCover Targeted Assistance Program (TAP) Meeting	Warren
2.5.2025	Alliance of Western Council's GMAC Meeting	Dubbo
6.5.2025	Crown Lands Meeting	Warren
7.5.2025	Economic Development & Promotions Committee Meeting	Warren
7.5.2025	Eresource Event Warren Library	Warren
8.5.2025	Muse State Monthly Media and Communications Meeting	Online
8.5.2025	LGNSW Rural and Regional Summit	Sydney
8.5.2025	IPWEA Road Safety Panel Meeting	Online
9.5.2025	Country Mayors Association Meeting	Sydney
13.5.2025	Local Emergency Management Committee Meeting	Warren
13.5.2025	Manex Committee Meeting	Warren
14.5.2025	Commonwealth Bank Australia Management Representatives	Warren
15.5.2025	IPWEA Membership Committee Meeting	Online
15.5.2025	Traffic Committee Meeting	Warren
20.5.2025	Roads and Transport Directorate Management Committee Meeting	Online
20.5.2025	Destination Macquarie Marshes Taskforce Meeting	Warren
21.5.2025	National Simultaneous Storytime and Paint the Town Read	Warren
21.5.2025	Plant Committee Meeting	Warren
21.5.2025	Member for Barwon Staff Meeting	Warren

**WARREN SHIRE COUNCIL**  
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**ITEM 2                      COMMITTEE/DELEGATES MEETINGS**

**CONTINUED**

**FUTURE MEETINGS NOT ON MEETING SCHEDULE**

<b>DATE</b>	<b>COMMITTEE / MEETING</b>	<b>LOCATION</b>

**RECOMMENDATION:**

That the information be received and noted.

# WARREN SHIRE COUNCIL

## Report of the General Manager to the Ordinary Meeting of Council to be held at Council Community Room, Warren on Thursday, 22nd May 2025

### ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

(C14-7.2, G4-1)

#### RECOMMENDATION:

That the information be received and noted.

The following are details of Infrastructure Projects and Grant Applications that are being managed by the Executive Office including the Infrastructure Projects Manager for the period 11th April 2025 to 8th May 2025:

Project	Budget	Expenditure/ Committed	Resp	Comment
<b>General</b>				
Office of Sport - Female Friendly Community Sport Facilities and Lighting Upgrades Grant Program Victoria Park Precinct New Female Amenities. Includes \$202,549.88 allocated from restricted funds for infrastructure improvement/ replacement.  JC 3450-4310-0	678,872	678,872	IPM/ WSCCM	<p>This project involves construction of new amenities building including two separate changerooms and public access toilets will be constructed to provide safe, equitable and accessible facilities for female participants within Victoria Park Precinct.</p> <p>*External wall lining and cladding completed.</p> <p>*Electrical rough-in work completed.</p> <p>*Hot and cold water installation works completed.</p> <p>*Ceiling lining work completed.</p> <p>Water proofing and tiling works are progressing.</p> <p>Artwork on facility doors is 75% complete.</p> <p>An updated construction plan has been requested from the Contractor.</p> <p>Expected completion by end of May 2025.</p>

# WARREN SHIRE COUNCIL

## Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 22nd May 2025

### ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

CONTINUED

Project	Budget	Expenditure/ Committed	Resp	Comment
<b>Sewerage Services</b>				
Restart NSW Warren (STP) Upgrade JC 220-3-0	92,000	Nil	TSM	Rehabilitation program for Old Sewerage Treatment Plant and bore installation being formulated but will be delayed until evaporation pond construction is complete.  Project moved to 2025/2026.
NSW Severe Weather & Flood Grant for AGRN 1025 (\$1,000,000) (part of Warren Levee Rehabilitation project \$7,100,000)  Warren Town Levee Remediation JC: 3300-4400-0000 Federal; } 3300-4410-0000 State; and } 3300-4420-0000 OLG AGRN. }	4,430,118 736,438 736,697	1,295,702 197,686 606,724	GM/ IPM/ DMES/ TSM	This project once implemented will ensure that the Warren town is prepared for major flooding and potentially immune from future natural disasters. This project will enable the resilience of the Warren Community as it equips the town with the mechanisms necessary to deal with future adverse environmental conditions.  MGN Civil Pty Ltd is the preferred contractor to carry out the works. This recommendation motion was carried on at our April meeting and, pending workplan approval by grant fund administering body and contract signing, works to start on the ground expected in June 2025 - MGN Civil Pty Ltd engaged.  The 3, 100kVA generators have been delivered. The 2, 60kVA and 1, 250kVA generators are expected to be delivered mid-May 2025.  Flood gates were delivered on 30th April 2025.
Modern Slavery Risk Management Plan	14,895	14,895	IPM	The Modern Slavery Risk Assessment of Council suppliers is progressing. The Risk Management Plan is expected to be completed by June 2025.
Local Roads and Community Infrastructure Grant Programs for Phase 4A and Phase 4B - Infrastructure Projects Management Office Projects:	75,000	120	IPM/ MHD	Windows on the Wetlands Centre Precinct EV Charging Station (up to 3). Supply & installation of up to 3 EV Charging Stations.  *Six (6) quotations were received via Venderpanel and one (1) received late via email. RFQ review is progressing with a report to be presented at the April 2025 Council meeting.

# WARREN SHIRE COUNCIL

## Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 22nd May 2025

### ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

CONTINUED

Project	Budget	Expenditure/ Committed	Resp	Comment
<p>Windows on the Wetlands Centre Precinct Oxley Highway</p> <p>LRCI R4 \$37,996</p> <p>Includes \$37,004 allocated from restricted funds for infrastructure improvement/ replacement.</p> <p>JC 3350-0017-0010</p>				<p>The project will see Streamline Engineering Group Pty Ltd install new 22kw EV chargers at three key spots around Warren:</p> <ul style="list-style-type: none"> <li>• Windows on the Wetlands (WoW) Centre – right near the Visitor Information Centre, offering a boost for eco-conscious travellers.</li> <li>• Dubbo Street – next to the Council Administration Centre, providing a convenient charging access for locals and visitors.</li> <li>• Carter Oval Sporting Precinct Car Park – supporting greener transport to games and local events as the precinct continues to grow.</li> </ul> <p>Council has finalised negotiations with Streamline Engineering Group to install 3x 22kw EV Chargers. Project is expected to be completed by 30th June 2025.</p>
<p>Dog Pound - Animal Shelter Replacement Project</p> <p>JC 3260-4125-0</p>	140,000	120,729	IPM/ MHD	<p>Roof frame installation commenced on 2nd April 2025 and progressing.</p> <p>Roof sheeting, dog pens and security doors are scheduled to be installed in May 2025.</p>
<p>Safety Management System</p> <p>GL 3210-4010-5</p>	75,825	51,450	WHS-RC /GM	<p>Works Program ongoing.</p>
<p>Asset Management &amp; IPR</p>	112,636	Nil	GM/ DMES	<p>Works program being formulated.</p>

# WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the  
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## ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

CONTINUED

Project	Budget	Expend	Resp	Comment
<b>Grant Applications</b>				
Remote Airstrip Upgrade Program Round 11  Warren Aerodrome Infrastructure Improvements Project RAUPXI000028  Includes Council Contribution \$155,812	207,750	N/A	TSM/ IPM	The grant funds will be allocated to enhance several critical aspects of the facility. The funds will be used to install a circulating RNAV system, improvements to the current animal-proof fence, the height extended to better safeguard the area from wildlife intrusion, thus ensuring the safety of the facilities.  Additionally, improvements to the existing drainage system, preventing potential flooding, and maintaining the integrity of the grounds, particularly during adverse weather conditions.  <b>Awaiting Notification</b>
Crown Reserves Improvement Fund (CRIF)  Warren Showground Racecourse Irrigation Enhancement Project 240049G	985,600	N/A	TSM/ IPM	The proposed Upgrade Showground Irrigation project will enhance the reserve, increase public engagement and improve functionality and appeal. Its sustainable design supports Council's environmental goals, conserving water through efficient systems, ensuring consistent ground maintenance. These upgrades make the reserve a safer, more attractive space, reinforcing its role as a valued public asset.  <b>Awaiting Notification</b>
Community Building Partnership 2025 (CBP) Facilitated by Council on behalf of the Warren Junior Soccer Club  Sun Smart, Game Strong-Shade Structure Project- CBP25 – 0992	30,000	N/A	TSM/ PAO	Submitted by the Warren Soccer Club, facilitated by Council, this project aims to enhance the public recreational infrastructure at Carter Oval by installing a shade structure to the new amenities building. The initiative will directly benefit the local sporting community, including Junior and Senior Cricket, Junior and Senior Soccer, and Athletics groups, by providing improved facilities that promote safety, comfort, and usability.  <b>Awaiting Notification</b>

# WARREN SHIRE COUNCIL

## Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 22nd May 2025

### ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

CONTINUED

Project	Budget	Expend	Resp	Comment
<b>Grant Applications</b>				
*2025-2026 Community Native Fish Stocking Program - Inland Native Fish Includes Council Contribution \$6,000	18,000	N/A	TSM	The proposed grant Free the Fins: Warren Shire's Annual Fish Release at the boat ramp, Brian Egan Weir on the Macquarie River will boost native fish stocks, enhances recreational fishing, and promotes sustainability. Restocking native species supports conservation efforts, improves biodiversity, and provides greater fishing opportunities for all anglers. <b>Successful</b>
TFNSW Open Streets Program 2025-28 Jingle & Mingle – Warren's Christmas Celebration Event Series - OSVS2500010	350,000	N/A	PAO/ TSM	The proposed Jingle & Mingle - Warren's Christmas Celebration event series aspires to be a vibrant, family-friendly celebration! A combination of Carols by Candlelight, Santa visits, live performances, interactive activities, festive markets, and fireworks. Perfect for all ages, activities, cultivating community spirit, cultural engagement, and unforgettable memories.  The grant program will provide successful applicants funding over three years to transform our streets into vibrant, walkable public spaces for people to enjoy and safely access. <b>Awaiting Notification</b>

The items marked with an asterisk (\*) be deleted.

#### ACRONYMS

GM - General Manager

DMFA - Divisional Manager Finance & Administration

DMES - Divisional Manager Engineering Services

MHD - Manager Health and Development Services

TSM - Town Services Manager

RIM - Roads Infrastructure Manager

IPM - Infrastructure Projects Manager

PAO - Projects Administration Officer

PO – Projects Officer - Assets

WSCCM – Warren Sporting & Cultural Centre Manager

EDVM - Economic Development and Visitation Manager

WHS-RC – Work Health Safety / Risk Co-Ordinator



# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
Council Chambers, Warren on Thursday 22<sup>nd</sup> May 2025

## ITEM 1 RECONCILIATION CERTIFICATE – APRIL 2025

(B1-10.16)

### RECOMMENDATION:

That the Statement of Bank and Investments Balance as at 30<sup>th</sup> April 2025 be received and noted.

### PURPOSE

To certify that the internal and external cash and investments position of Council is reconciled each month.

### BACKGROUND

Clause 212 of the Local Government (General) Regulation 2021 requires the Responsible Accounting Officer to provide a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act.

### REPORT

Following is the reconciled internal funds of Council that have been reconciled with the Bank Statements as at 30<sup>th</sup> April 2025.

Council should note that investment items listed as

### INTERNAL LEDGER ACCOUNT RECONCILIATION

	Balance 31-Mar-25	Transactions	Balance 30-Apr-25
General	9,260,698.33	272,518.79	9,533,217.12
Water Fund	989,798.31	14,384.31	1,004,182.62
Sewerage Fund	1,653,058.86	(351,295.35)	1,301,763.51
North Western Library	56,276.71	142,077.54	198,354.25
Trust Fund	91,109.78	1,186.00	92,295.78
Investment Bank Account	(10,242,013.65)	3,100,000.00	(7,142,013.65)
	<b>1,808,928.34</b>	<b>3,178,871.29</b>	<b>4,987,799.63</b>

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
Council Chambers, Warren on Thursday 22<sup>nd</sup> May 2025

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## ITEM 1 RECONCILIATION CERTIFICATE – APRIL 2025

CONTINUED

### BANK STATEMENT RECONCILIATION

Balance as per Bank Statement =	4,987,799.63
Add: Outstanding Deposits for the Month	0.00
Less: Outstanding Cheques & Autopays	0.00
Balance as per Ledger Accounts less Investments =	<u>4,987,799.63</u>

### INVESTMENTS RECONCILIATION

Investments as at 30th April 2025

No.	Institution	Amount	Term & Rate	Maturity Date
	CBA	2,132,013.65	4.10%	On Call A/c
1	AMP	1,000,000.00	5.20%	18-Jun-25
2	NAB	1,500,000.00	4.75%	20-May-25
9	NAB	1,000,000.00	4.80%	19-May-25
11	NAB	1,500,000.00	4.70%	24-Jun-25
	NAB	10,000.00	60 days @ 1.45%	TBA
TOTAL INVESTMENTS =		<u>7,142,013.65</u>		

### BANK AND INVESTMENT ACCOUNTS BREAKDOWN

Externally Restricted Funds Invested	9,241,095.28
Internally Restricted Funds Invested	2,388,718.00
Unrestricted Funds	<u>500,000.00</u>
TOTAL BANK & INVESTMENTS ACCOUNTS BALANCE =	<u>12,129,813.28</u>

As Councils Responsible Accounting Officer, I note the External and Internal Restricted Funds are an estimate only, pending final review in part with Annual Financial Statements preparation into the future.

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
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**ITEM 1 RECONCILIATION CERTIFICATE – APRIL 2025**

**CONTINUED**

**FINANCIAL AND RESOURCE IMPLICATIONS**

N/A.

**LEGAL IMPLICATIONS**

N/A.

**RISK IMPLICATIONS**

N/A

**STAKEHOLDER CONSULTATION**

N/A.

**OPTIONS**

N/A.

**CONCLUSION**

This report is provided to advise Council of its financial position.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making.)

**SUPPORTING INFORMATION / ATTACHMENTS**

N/A.

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
Council Chambers, Warren on Thursday 22<sup>nd</sup> May 2025

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## ITEM 2

## STATEMENT OF RATES & ANNUAL CHARGES

(R1-4)

### RECOMMENDATION:

That the Statement of Rates and Annual Charges information as at 7<sup>th</sup> May 2025 be received and noted.

### PURPOSE

To advise Council of the rates and annual charges levied, collected and currently outstanding as at the report date.

### BACKGROUND

A major source of revenue Council receives each year is through the levying of rates and annual charges on property owners in the Warren Shire Council local government area to provide and maintain services to the Warren Shire community.

### REPORT

Attached to this report is the statement of rates and annual charges as at 7<sup>th</sup> May 2025 including comparisons over the last four years.

This report is considered the most accurate and relevant information available, for Council to consider relating Rates and Annual Charges information, for comparative purposes in a related period.

### FINANCIAL AND RESOURCE IMPLICATIONS

N/A.

### LEGAL IMPLICATIONS

N/A.

### RISK IMPLICATIONS

N/A.

### STAKEHOLDER CONSULTATION

N/A.

### OPTIONS

N/A.

### CONCLUSION

This report is provided to advise Council of the balance of rates and annual charges.

### LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making.)

### SUPPORTING INFORMATION / ATTACHMENTS

Nil.

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 22<sup>nd</sup> May 2025

## ITEM 2 STATEMENT OF RATES & ANNUAL CHARGES

CONTINUED

7-May-25

Name of Rate	NETT ARREARS 1st JULY \$	NETT LEVY \$	TOTAL RECEIVABLE \$	COLLECTIONS FOR YEAR		NETT ARREARS	
				AMOUNT COLLECTED \$	COLLECT AS % AGE OF TOTAL REC'ABLE	ARREARS AMOUNT \$	ARREARS AS % AGE OF TOTAL REC'ABLE
General Fund Rates	268,520	5,703,880	5,972,399	4,542,363	76.06%	1,430,036	23.94%
Warren Water Fund	102,688	600,615	703,303	499,599	71.04%	203,704	28.96%
Warren Sewerage Fund	115,462	627,197	742,659	511,048	68.81%	231,610	31.19%
<b>TOTAL 2024/2025</b>	<b>486,670</b>	<b>6,931,692</b>	<b>7,418,362</b>	<b>5,553,011</b>	<b>74.85%</b>	<b>1,865,351</b>	<b>25.15%</b>
<b>TOTAL 2023/2024</b>	<b>445,604</b>	<b>6,630,720</b>	<b>7,076,324</b>	<b>5,346,416</b>	<b>75.55%</b>	<b>1,729,908</b>	<b>24.45%</b>
<b>TOTAL 2022/2023</b>	<b>290,303</b>	<b>6,341,085</b>	<b>6,631,388</b>	<b>5,124,352</b>	<b>77.27%</b>	<b>1,507,036</b>	<b>22.73%</b>
<b>TOTAL 2021/2022</b>	<b>303,871</b>	<b>7,171,097</b>	<b>7,474,968</b>	<b>4,845,399</b>	<b>64.82%</b>	<b>2,629,569</b>	<b>35.18%</b>
<b>TOTAL 2020/2021</b>	<b>318,952</b>	<b>6,995,578</b>	<b>7,314,530</b>	<b>4,665,588</b>	<b>63.79%</b>	<b>2,648,942</b>	<b>36.21%</b>
		14-May-21	12-May-22	12-May-23	10-May-24	07-May-25	
COLLECTION FIGURES AS \$		4,665,588	4,845,399	5,124,352	5,346,416	5,553,011	
COLLECTION FIGURE AS %		63.79%	64.82%	77.27%	75.55%	74.85%	

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
Council Chambers, Warren on Thursday 22<sup>nd</sup> May 2025

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**ITEM 3                      WORKS PROGRESS REPORT – FINANCE & ADMINISTRATION PROJECTS**  
**(C14-7.1, C9-1)**

**RECOMMENDATION:**

That the information be received and noted.

The following are details of the projects undertaken by the Finance and Administration Department for the 2024/25 financial year.

Project	Budget	Expend	Resp	Comment
Office Equipment Purchases – PC Purchases – Electronic Records Management System Investigation/ Implementation	\$182,615	\$45,435	DMFA	2023/24 estimated carry over value, included in the budget figure is \$51,032  Purchase new office equipment, PC's and other ICT equipment as needed.  Ongoing implementation of a Document management system, a new server is in place and transitioning to use in full.  Includes cost of new conferencing equipment.

**ACRONYMS**

DMFA - Divisional Manager Finance & Administration

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
Council Chambers, Warren on Thursday 22<sup>nd</sup> May 2025

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## ITEM 4 MARCH 2025 QUARTERLY BUDGET REVIEW

(A1-4.43)

### RECOMMENDATION:

That the amendments to the itemised budgets as listed in the March 2025 Budget Review be authorised.

### PURPOSE

To advise Council and make any necessary amendments to the adopted 2024/2025 Operational Plan that may be required throughout the financial year.

### BACKGROUND

Clause 203 “Budget review statements and revision of estimates” of the Local Government (General) Regulation, 2021 requires Council to:

- 1) *“Not later than 2 months after the end of each quarter (except the June quarter), the responsible accounting officer of a council must prepare and submit to the council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the statement of the council’s revenue policy included in the operational plan for the relevant year, a revised estimate of the income and expenditure for that year.*
- 2) *A budget review statement must include or be accompanied by:*
  - a. *a report as to whether the responsible accounting officer believes that the statement indicates that the financial position of the council is satisfactory, having regard to the original estimate of income and expenditure, and*
  - b. *if that position is unsatisfactory, recommendations for remedial action.*
- 3) *A budget review statement must also include any information required by the Code to be included in such a statement.”*

### REPORT

As Council’s responsible accounting officer, I have included in the attachments a balanced March 2025 Budget Review document covering the period 1<sup>st</sup> January 2025 to 31<sup>st</sup> March 2025.

The summarised March 2025 Budget Review document included in this report has a brief explanation in the “Comments on Adjustment” column of the reason for a required variation to the adopted 2024/2025 Operational Plan & Estimates.

A summary of adjustments can be found in the following detailed summary report offered, however as an overview of relevant budget adjustments:

- Increase Income for flood damage program \$3,306,575
- Increase Expenditure for flood damage program \$3,306,575
- Decrease Plant hire income to align with actuals \$200,000
- Decrease Plant expenditure to align with actuals \$438,433
- Grant fund increase/recognition for Carter Oval Amenities \$201,300
- Increase of grant income for Toward Safer Roads \$3,300,000
- Decrease/remove income for Flood damage, not allocated at correct account \$1,301,568

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
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## ITEM 4 MARCH 2025 QUARTERLY BUDGET REVIEW

CONTINUED

- Increase/recognise grant income for Regional Emergency Road Repair Fund \$960,037
- Decrease/remove expense for Flood damage, not allocated at correct account \$1,301,568
- Adjust RMCC maintenance budget to correct program values, income and expenditure \$620,945 (contra situation)
- Adjust RMCC ordered works budget to correct program values, income and expenditure \$3,563,012 (contra situation)
- Increase of expenditure for Toward Safer Roads grant recognition \$3,300,000
- Increase of Rural Sealed Roads reseal expenditure to align with 5 year road program \$444,556
- Increase of Industrial Access Road Reconstruction to recognise budget and align with 5 year road program \$515,481
- Adjust movement of surplus/deficit for Water Fund, a figure used to recognise changes in cash related to the fund, creates a balanced budget \$1,015,000

Should Councillors require further explanation on details contained within the document you are invited to contact the Divisional Manager of Finance & Administration.

### FINANCIAL AND RESOURCE IMPLICATIONS

Nil.

### LEGAL IMPLICATIONS

N/A.

### RISK IMPLICATIONS

N/A.

### STAKEHOLDER CONSULTATION

N/A.

### OPTIONS

N/A.

### CONCLUSION

The March 2025 Budget Review is to provide Council and the Community with an update on the progress of the adopted 2024/2025 Operational Plan incorporating any variances to the original document as required.

### LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making.)

### SUPPORTING INFORMATION / ATTACHMENTS

1. Responsible Accounting Officers Statement;
2. Summary of Income & Expenditure by Activity (including Capital by fund); and
3. Summary report in detail (available at the Council Meeting).



# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
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## ITEM 4 MARCH 2025 QUARTERLY BUDGET REVIEW

CONTINUED

Warren Shire Council

Quarterly Budget Review Statement  
for the period 01/01/2025 to 31/03/2025

### Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

31 March 2025

It is my opinion that the Quarterly Budget Review Statement for Warren Shire Council for the quarter ended 31/03/2025 indicates that Council's projected financial position at 30/6/2025 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: \_\_\_\_\_



Date: \_\_\_\_\_

1/05/2025

Mr Bradley Pascoe  
Responsible Accounting Officer

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 22<sup>nd</sup> May 2025

## ITEM 4

## MARCH 2025 QUARTERLY BUDGET REVIEW

CONTINUED

### WARREN SHIRE COUNCIL MARCH 2025 - BUDGET REVIEW

Council Functions	Annual Original Budget	Variance From Original	Annual Amended Budget	Actuals Incl Commitments	Budget Remaining	% Expended Current	Proposed Annual Amended Budget	Adjustment Required	% Expended Proposed
<b>INCOME</b>									
<b>General Fund</b>									
General Purpose Income	(10,304,397)	(18,817)	(10,323,214)	(6,585,426)	(3,737,788)	64%	(10,323,214)	0	64%
Governance	0	0	0	0	0	0%	0	0	0%
Administration	(311,000)	0	(311,000)	(256,814)	(117,918)	83%	(374,732)	0	69%
Public Order & Safety	(8,929)	0	(8,929)	(4,144)	(331,285)	46%	(335,429)	0	1%
Health	(728)	0	(728)	(109)	(619)	15%	(728)	0	15%
Environment	(6,996,015)	(220,000)	(7,216,015)	(315,646)	(6,919,382)	4%	(7,235,228)	0	4%
Community Services & Education	(91,140)	0	(91,140)	(96,801)	5,661	106%	(91,140)	0	106%
Housing & Comm. Amenities	(232,101)	0	(232,101)	(114,351)	(114,083)	49%	(238,434)	0	48%
Recreation & Culture	(1,052,855)	0	(1,052,855)	(1,645,406)	592,051	156%	(1,254,855)	(201,300)	131%
Mining, Manufacturing & Const.	(120,000)	0	(120,000)	(28,565)	(91,435)	24%	(120,000)	0	24%
Transport & Communication	(18,054,938)	(20,000)	(18,074,938)	(7,525,532)	(10,247,986)	42%	(28,222,519)	(11,750,569)	27%
Economic Services	(11,203)	0	(11,203)	(145,315)	(236,888)	1,297%	(382,203)	0	38%
From Restricted Funds - Capital Items	(575,099)	(283,550)	(858,649)	0	(909,681)	0%	(909,681)	0	0%
<b>General Fund Operating Totals</b>	<b>(37,758,405)</b>	<b>(542,367)</b>	<b>(38,300,772)</b>	<b>(16,718,109)</b>	<b>(22,119,553)</b>	<b>44%</b>	<b>(49,487,963)</b>	<b>(11,951,869)</b>	<b>34%</b>
<b>Water Fund</b>									
Water Supplies	(923,930)	0	(923,930)	(1,138,077)	(699,353)	123%	(1,837,430)	0	62%
From Restricted Funds - Capital Items	(208,378)	0	(208,378)	0	(208,378)	0%	806,622	1,015,000	0%
<b>Water Fund Operating Totals</b>	<b>(1,132,308)</b>	<b>0</b>	<b>(1,132,308)</b>	<b>(1,138,077)</b>	<b>(907,731)</b>	<b>101%</b>	<b>(1,030,808)</b>	<b>1,015,000</b>	<b>110%</b>
<b>Sewerage Fund</b>									
Sewerage Services	(755,847)	0	(755,847)	(677,114)	(78,733)	90%	(755,847)	0	90%
From Restricted Funds - Capital Items	(1,283,470)	0	(1,283,470)	0	(1,283,470)	0%	(1,283,585)	(115)	0%
<b>Sewerage Fund Operating Totals</b>	<b>(2,039,317)</b>	<b>0</b>	<b>(2,039,317)</b>	<b>(677,114)</b>	<b>(1,362,203)</b>	<b>33%</b>	<b>(2,039,432)</b>	<b>(115)</b>	<b>33%</b>
<b>All Funds Operating Totals</b>	<b>(40,930,030)</b>	<b>(542,367)</b>	<b>(41,472,397)</b>	<b>(18,533,300)</b>	<b>(24,389,487)</b>	<b>45%</b>	<b>(52,558,203)</b>	<b>(10,936,984)</b>	<b>35%</b>
<b>Capital</b>									
General Fund Capital	0	0	0	0	0	0%	0	0	0%
Water Fund Capital	0	0	0	0	0	0%	0	0	0%
Sewerage Fund Capital	0	0	0	0	0	0%	0	0	0%
<b>Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Total Operating &amp; Capital</b>	<b>(40,930,030)</b>	<b>(542,367)</b>	<b>(41,472,397)</b>	<b>(18,533,300)</b>	<b>(24,389,487)</b>	<b>45%</b>	<b>(52,558,203)</b>	<b>(10,936,984)</b>	<b>35%</b>

Annual Original Budget	Variance From Original	Annual Amended Budget	Actuals Incl Commitments	Budget Remaining	% Expended Current	Proposed Annual Amended Budget	Adjustment Required	% Expended Proposed
<b>EXPENDITURE</b>								
0	0	0	0	0	0%	0	0	0%
846,331	0	846,331	608,006	238,325	72%	846,331	0	72%
4,494,998	0	4,494,998	2,574,646	2,042,501	57%	3,783,714	(833,433)	68%
810,238	0	810,238	386,832	423,406	48%	810,238	0	48%
250,171	0	250,171	183,803	66,368	73%	250,171	0	73%
950,471	0	950,471	5,516,270	802,658	580%	9,625,503	3,306,575	57%
94,829	0	94,829	63,701	31,128	67%	94,829	0	67%
296,113	0	296,113	242,002	60,444	82%	302,446	0	80%
2,310,998	0	2,310,998	2,232,986	86,072	97%	2,319,058	0	96%
75,926	0	75,926	15,864	60,062	21%	75,926	0	21%
7,253,153	0	7,253,153	8,890,867	(1,637,714)	123%	10,135,542	4,183,957	88%
877,884	0	877,884	666,757	263,527	76%	880,684	(30,000)	76%
0	0	0	0	0	0%	0	0	0%
<b>18,261,112</b>	<b>0</b>	<b>18,261,112</b>	<b>21,381,734</b>	<b>2,437,177</b>	<b>117%</b>	<b>29,124,442</b>	<b>6,607,099</b>	<b>73%</b>
<b>1,099,387</b>	<b>0</b>	<b>1,099,387</b>	<b>815,505</b>	<b>283,882</b>	<b>74%</b>	<b>1,099,387</b>	<b>0</b>	<b>74%</b>
<b>1,099,387</b>	<b>0</b>	<b>1,099,387</b>	<b>815,505</b>	<b>283,882</b>	<b>74%</b>	<b>1,099,387</b>	<b>0</b>	<b>74%</b>
<b>805,746</b>	<b>0</b>	<b>805,746</b>	<b>451,143</b>	<b>354,603</b>	<b>56%</b>	<b>805,746</b>	<b>0</b>	<b>56%</b>
<b>805,746</b>	<b>0</b>	<b>805,746</b>	<b>451,143</b>	<b>354,603</b>	<b>56%</b>	<b>805,746</b>	<b>0</b>	<b>56%</b>
<b>20,166,245</b>	<b>0</b>	<b>20,166,245</b>	<b>22,648,382</b>	<b>3,075,662</b>	<b>112%</b>	<b>31,029,575</b>	<b>6,607,099</b>	<b>73%</b>
<b>15,476,310</b>	<b>1,236,809</b>	<b>16,713,119</b>	<b>15,387,620</b>	<b>3,785,005</b>	<b>92%</b>	<b>23,633,962</b>	<b>4,461,337</b>	<b>65%</b>
<b>206,335</b>	<b>0</b>	<b>206,335</b>	<b>175,632</b>	<b>0</b>	<b>85%</b>	<b>216,335</b>	<b>0</b>	<b>81%</b>
<b>603,265</b>	<b>775,000</b>	<b>1,378,265</b>	<b>654,438</b>	<b>848,827</b>	<b>47%</b>	<b>1,503,265</b>	<b>0</b>	<b>44%</b>
<b>16,285,910</b>	<b>2,011,809</b>	<b>18,297,719</b>	<b>16,217,690</b>	<b>4,633,832</b>	<b>89%</b>	<b>25,353,562</b>	<b>4,461,337</b>	<b>64%</b>
<b>36,452,155</b>	<b>2,011,809</b>	<b>38,463,964</b>	<b>38,866,072</b>	<b>7,709,494</b>	<b>101%</b>	<b>56,383,137</b>	<b>11,068,436</b>	<b>69%</b>

**WARREN SHIRE COUNCIL**  
**Report of the Divisional Manager Engineering Services**  
**to the Ordinary Meeting of Council to be held in the**  
**Council Community Room on Thursday 22nd May 2025**

**ITEM 1                      WORKS PROGRESS REPORTS – ROADS**

**(C14-7.2)**

**RECOMMENDATION:**

That the information be received and noted.

The following are details of Projects, Programs and Grant Applications that are being managed by the Divisional Manager Engineering Services, Roads Infrastructure Manager and Flood Restoration and Special Projects Manager.

**ACRONYMS**

DMES	Divisional Manager Engineering Services	GR	Gravel Resheet
RIM	Roads Infrastructure Manager	BRL	Bitumen Reseal Local Road
RO	Roads Overseer	BRR	Bitumen Reseal Regional Road
PO	Projects Officer - Assets	FRSPM	Flood Restoration and Special Projects Manager

**Roads M & R (Maintenance and Repair) Budget and Works**  
**From 9<sup>th</sup> April 2025 to 7<sup>th</sup> May 2025.**

<b>PROGRAM</b>	<b>BUDGET</b>	<b>EXPENDITURE</b>
Urban Sealed Roads	\$64,039	\$73,301
Parking Areas	\$5,904	Nil
Kerb and Guttering	\$20,800	\$24,167
Footpaths	\$41,327	\$14,380
Urban Unsealed Roads	\$30,633	\$9,743
Rural Sealed Roads	\$525,088	\$452,659
Rural Unsealed Roads	\$1,191,198	\$854,872
Rural Bridges	\$15,600	\$2,033
Regional Sealed Roads	\$822,000	\$764,860
Regional Unsealed Roads	\$120,000	\$82,177
Regional Bridges	\$19,000	\$6,270
Bushfire Hazard Reduction Works (Shire Roads, Regional Roads and Council Facilities)	\$15,175	\$15,175
<b>Total</b>	<b>\$2,870,764</b>	<b>\$2,299,637</b>

**WARREN SHIRE COUNCIL**  
**Report of the Divisional Manager Engineering Services**  
**to the Ordinary Meeting of Council to be held in the**  
**Council Community Room on Thursday 22nd May 2025**

**ITEM 1**

**WORKS PROGRESS REPORTS – ROADS**

**(C14-7.2)**

PROGRAM	BUDGET	EXPEND/COMMIT.	COMMENTS
RMCC SH11/ Routine Maintenance	\$850,965	N/A	Under Scheduled Maintenance: 22 Culverts will be cleaned (Estimated Budget, \$92,890). Culvert cleaning works is still going on and it will be completed in January 2025. Four Culverts have been repaired (Estimated Budget is \$293,019). Also, One Culvert will be replaced at Oxley Highway in this Financial Year. A work order for \$105,390.03 has been received from TfNSW. Conseth Solutions is working for all the culvert related works.
AGRN 1034 EPA RW RR333 Carinda Road	\$1,251,499	\$1,251,499	Completed
AGRN 1034 EPA RW RR347 Collie Trangie Road	\$290,281	\$245,452	Ongoing
AGRN 1034 EPA RW RR202 Marthaguy Road	\$3,344,735	\$2,528,033	Ongoing
AGRN 1034 EPA RW RR7515 Warren Road	\$886	0	Not yet started
<b>AGRN 1034 EPA RW Regional Roads</b>	<b>Total</b> <b>\$4,887,401</b>	<b>Total</b> <b>\$4,024,984</b>	
AGRN 1034 EPA RW SR49 Arthur Butler Drive	\$21,420	0	Not yet started
AGRN 1034 EPA RW SR29 Belah View Road	\$10,116	0	Not yet started
AGRN 1034 EPA RW SR8 Ben Avon Road	\$1,862	\$1,862	Completed
AGRN 1034 EPA RW SR9 Booka Road	\$4,577	0	Not yet started
AGRN 1034 EPA RW SR42 Boss' Lane	\$30,309	0	Not yet started
AGRN 1034 EPA RW SR35 Bourbah Road	\$19,861	\$194	Ongoing
AGRN 1034 EPA RW SR62 Buddabadah Road	\$50,244	\$35,502	Ongoing

# WARREN SHIRE COUNCIL

Report of the Divisional Manager Engineering Services  
to the Ordinary Meeting of Council to be held in the  
Council Community Room on Thursday 22<sup>nd</sup> May 2025

## ITEM 1

## WORKS PROGRESS REPORTS – ROADS

## CONTINUED

PROGRAM	BUDGET	EXPEND/COMMIT.	COMMENTS
AGRN 1034 EPA RW SR68 Bundemar Road	\$111,272	0	Not yet started
AGRN 1034 EPA RW SR3 Canonba Road	\$13,742	0	Not yet started
AGRN 1034 EPA RW SR 33-Castlebar Road	\$64,070	\$445	Not yet started
AGRN 1034 EPA RW SR54 Cathundral-Bogan Road	\$94,421	0	Not yet started
AGRN 1034 EPA RW SR44 Charlieville Road	\$8,111	0	Not yet started
AGRN 1034 EPA RW SR37 Collie Road	\$138,231	\$138,231	Completed
AGRN 1034 EPA RW SR87 Cremorne Road	\$9,899	\$9,899	Completed
AGRN 1034 EPA RW SR25 Cullemburrawang Road	\$3,987	0	Not yet started
AGRN 1034 EPA RW SR60 Dandaloo Road	\$17,438	0	Not yet started
AGRN 1034 EPA RW SR41 Dick's Camp Lane	\$6,536	0	Not yet started
AGRN 1034 EPA RW SR26 Drungalear Road	\$15,962	0	Not yet started
AGRN 1034 EPA RW SR21 Duffity Road	\$49,752	0	Not yet started
AGRN 1034 EPA RW SR64 Ellengerah Road	\$176,223	\$172,951	Ongoing
AGRN 1034 EPA RW SR86 Ellerslie Road	\$19,036	0	Not yet started
AGRN 1034 EPA RW SR36 Gibson Way	\$72,305	\$64,647	Ongoing
AGRN 1034 EPA RW SR23 Gradgery Road	\$15,595	0	Not yet started
AGRN 1034 EPA RW SR79 Greentree Lane	\$53,605	0	Not yet started
AGRN 1034 EPA RW SR95 Gunningba Road	\$34,794	\$34,794	Completed
AGRN 1034 EPA RW SR91 Industrial Access Road	\$94,534	\$81,818	Ongoing
AGRN 1034 EPA RW SR15 Johnsons Road	\$54,589	0	Not yet started
AGRN 1034 EPA RW SR97 Kianga-Marebone	\$62,363	\$33,855	Ongoing

# WARREN SHIRE COUNCIL

Report of the Divisional Manager Engineering Services  
to the Ordinary Meeting of Council to be held in the  
Council Community Room on Thursday 22<sup>nd</sup> May 2025

## ITEM 1

## WORKS PROGRESS REPORTS – ROADS

## CONTINUED

PROGRAM	BUDGET	EXPEND/COMMIT.	COMMENTS
AGRN 1034 EPA RW SR89 Leeches Creek Road	\$3,554	0	Not yet started
AGRN 1034 EPA RW SR12 Lemongrove Road	\$219,839	\$219,839	Completed
AGRN 1034 EPA RW SR18 Mannix Road	\$17,072	0	Not yet started
AGRN 1034 EPA RW SR69 Mullengudgery Road	\$132,974	0	Not yet started
AGRN 1034 EPA RW SR51 Oakley Road	\$19,465	0	Not yet started
AGRN 1034 EPA RW SR74 Old Showground Road	\$3,578	0	Not yet started
AGRN 1034 EPA RW SR65 Old Warren Road	\$297,616	0	Not yet started
AGRN 1034 EPA RW SR1 Oxley Road	\$73,550	0	Not yet started
AGRN 1034 EPA RW SR75 Pineclump Soldiers Road	\$36,735	0	Not yet started
AGRN 1034 EPA RW SR34 Pleasant View Lane	\$11,479	0	Not yet started
AGRN 1034 EPA RW SR88 Quigley Carroll Road	\$31,430	0	Not yet started
AGRN 1034 EPA RW SR6 Retreat Road	\$15,543	0	Not yet started
AGRN 1034 EPA RW SR83 Rifle Range Road	\$31,398	\$27,751	Ongoing
AGRN 1034 EPA RW SR48 Ringorah Road	\$69,994	0	Not yet started
AGRN 1034 EPA RW SR28 Rothsay Road	\$5,447	0	Not yet started
AGRN 1034 EPA RW SR2 Sanctuary Road	\$11,789	0	Not yet started
AGRN 1034 EPA RW SR72 Snakes Lane	\$7,529	0	Not yet started
AGRN 1034 EPA RW SR56 Tabratong Lane	\$118,951	0	Not yet started
AGRN 1034 EPA RW SR53 Thornton Road	\$12,721	0	Not yet started
AGRN 1034 EPA RW SR59 Tottenham Road	\$66,975	\$178	Ongoing
AGRN 1034 EPA RW SR73 Udora Road	\$727,128	\$727,128	Completed

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**ITEM 1**

**WORKS PROGRESS REPORTS – ROADS**

**CONTINUED**

PROGRAM	BUDGET	EXPEND/COMMIT.	COMMENTS
AGRN 1034 EPA RW SR66 Wambianna Road	\$470,947	\$466,135	Ongoing
AGRN 1034 EPA RW SR77 Wambianna Soldiers Road	\$50,773	0	Not yet started
AGRN 1034 EPA RW SR46 Widgerree Road	\$38,524	\$206	Ongoing
AGRN 1034 EPA RW SR52 Windabyne Bridge Road	\$7,018	0	Not yet started
AGRN 1034 EPA RW SR38 Yungundi Road	\$31,504	0	Not yet started
<b>AGRN 1034 EPA RW Local Roads</b>	<b>Total</b> <b>\$3,768,387</b>	<b>Total</b> <b>\$2,015,435</b>	
Regional Emergency Roads Repair Fund – Industrial Access Road/Old Warren Road intersection	\$515,481	\$502,284	Heavy patching works have been completed and sealing works have also been finalised. Line marking and some portions of kerb and guttering needs to be done.

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## CONTINUED

### MAINTENANCE

WORK CREW	LOCATION	ACTIVITY	WORK COMPLETED
Grader Crew 1 (Three-man crew)	RR333 Carinda Road	Road Reconstruction	1.9km
Grader Crew 2 (Three-man crew)	SR66 Wambianna Road	Heavy Patching	3,000sq metres
	SR87 Cremorne Road	Gravel Resheeting	1km
	SR95 Gunningba Road	Gravel Resheeting	1km
	SR66 Wambianna Road	Heavy Patching	2,000sqm
Grader Crew 3 (Three-man crew)	SR3 Canonba Road	Grading	6.5km
	RR333 Carinda Road	Reconstruction	Ongoing
Grader Crew 4 (Three-man-crew)	SR97 Kainga-Marebone Road	Flood Work	5km Heavy Grading
Grader Crew 5 (Three-man crew)	Vacant		

WORK CREW	LOCATION	ACTIVITY	EMULSION USED	STONE USED
Paveliner (Tar Patching)	SR58 Nevertire / Bogan Road	30 Potholes	300Lts	3T
	RR333 Carinda Road	129 Potholes	1,600Lts	16T
	RR7515 Warren Road	68 Potholes	400LtS	4T
	SH11 Oxley Highway	30 Potholes	500Lts	5T
	Cobb Lane	26 Potholes	300Lts	3T
	Dubbo Street	34 Potholes	400lts	4T
	SR68 Bundemar Road	26 Potholes	500Lts	5T



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WORK CREW	LOCATION	ACTIVITY
Roadside Maintenance Team	SR59 Tottenham Road	Slashing 68km completed
	SR58 Nevertire -Bogan Road	Slashing 20km completed
	SH11 Oxley Highway	Slashing 100km completed
	SR66 Wambianna Road	Slashing 60km Completed

CREW	LOCATION	WORK COMPLETED	EMULSION USED	STONE USED
Pavement Maintenance Team (Tar Patching)	Staff Unavailable			

WORK CREW	LOCATION	ACTIVITY	WORK COMPLETED
Neil Earthmoving	RR202 Marthaguy Road	Flood Damage Works	Segment 4 1,200m sealed
Brett Brouff Earthmoving	Carinda Road Road Safety Program	Culvert Replacement	10 out of 13 Completed

## UPCOMING WORKS (MAY- JUNE)

WORK CREW	LOCATION	ACTIVITY
Grader Crew 1 (Three-man crew)	RR333 Carinda Road (Towards Zero Safer Roads Program)	May\June - Rehabilitation
Grader Crew 2 (Three-man crew)	RR202 Marthaguy Road (Towards Zero Safer Roads Program)	May\June - Rehabilitation
Grader Crew 3 (Three-man crew)	RR333 Carinda Road	May\June - Flood Damage Repair
	SR3 Canonba Road	May\June - Maintenance Grade
Grader Crew 4 (Three-man crew)	SR95 Gunningba Rd	May\June - Maintenance Grade
	SR62 Buddabadah Rd	May\June - Maintenance Grade
	SR87 Cremorne Rd	May\June - Maintenance Grade

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WORK CREW	LOCATION	ACTIVITY
	RR202 Marthaguy Road	May\June - Rehabilitation
Grader Crew 5 (Three-man crew)	Vacant	
Neill Earthmoving /Brett Brouff Earthmoving	SR91 Industrial Access Road	Flood Heavy Patching
	SR68 Bundemar Road	Flood Heavy Patching
	RR202 Marthaguy Road	May\June – Flood Damage Heavy Patching / Pavement Reconstruction
	RR347 Collie/Trangie Road`	May\June - Flood Heavy Patching
	RR202 Marthaguy Road	May\June - Flood Heavy Patching
	SR75 Pineclump Soldiers Road	May\June - Flood Heavy Patching
	SR65 Old Warren Road	May\June - Flood Heavy Patching
	SR59 Tottenham Road	May\June - Flood Heavy Patching

## CAPITAL WORKS IN PROGRESS

Project	Budget	Expend/ Comm	Resp	Comment
Bridges Renewal Program RR 7515 Warren Road Replacement of Newe Park Bridge and Marthaguy Creek Bridge	\$5,010,000	\$4,432,559	DMES	Both bridge structures have been completed. Approach roadwork at Marthaguy Creek bridge has commenced.
Urban Unsealed Roads Resheeting	\$15,750	\$1,012	RIM	Ongoing.
*Resheeting of SR 62- Buddabadah Rd – 2 km	\$192,343	\$165,948	RIM	Completed.
Resheeting of SR 75 - Pineclump Soldiers Rd – 1 km	\$82,354	Nil	RIM	Not started yet
Resheeting of SR 87 - Cremorne Rd– 1 km	\$97,797	\$64,868	RIM	Ongoing

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Project	Budget	Expend/ Comm	Resp	Comment
*Resheeting of SR 95 - Gunningba Rd – 1 km	\$110,802	\$49,565	RIM	Completed
Resheeting of SR 97 - Kianga-Marebone Rd – 1 km	\$117,304	\$54,545	RIM	Ongoing
*Bundemar Street (Burton-Readford) Reseal (R2R)	\$23,000	\$23,000	RIM	Complete
*Nevetire Bogan Road Reseal (Segment 26 – 1 <sup>st</sup> Half) (RLRP/RERRF)	\$40,341	\$40,341	RIM	Completed
*Tottenham Road Reseal (Segment 24 – 1 <sup>st</sup> Half) (RLRP/RERRF)	\$49,829	\$49,829	RIM	Completed
NSW Disaster Ready Fund – Electronic Signage at Reddenville Break and Stoney Creek Crossing.	\$77,021.00	Nil	DMES	Not started yet.
Safer Roads Program – Carinda Road, Segment 62 to 70; Shoulder Widening.	\$4,142,973 \$450,000 co- contribution	\$1,233,366	DMES/RIM	A 2 km section of the road has been sealed, with only the line marking remaining. Subgrade works are currently underway over a 500m length. Six workers are engaged on the project.
Safer Roads Program – Marthaguy Road, Segment 12 to 20; Safety Improvements.	\$4,777,592 \$450,000 co- contribution	\$220,976	DMES/RIM	Two culverts have been replaced.
Floodplain Management Program (DCCEEW) – Warren Town Flood Study	\$226,308	Nil	DMES	Consultant has been appointed. Kick off meeting scheduled for May 2025.

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Local Roads and Community Infrastructure Grant Programs for Phase 3, Phase 4A and Phase 4B				
Project	Budget	Expend/ Comm	Resp	Comment
Local Roads and Community Infrastructure Program Phase 3 (Commonwealth) and Fixing Local Roads Round 4 SR58 Nevertire – Bogan Road, Segment 4,6,8 and 10 Rehabilitation.	\$3,512,560 Made up of \$2,813,215 grant & \$699,345 Council	\$2,856,113	DMES/ RIM	Rehabilitation & Seals – 8 km has already been sealed. Few Pavement Defects to be rectified through Heavy Patching Works. Also, Head Walls of 3 Culverts to be replaced. Line Marking works will be organised thereafter.
Local Roads and Community Infrastructure Program Phase 3 (Commonwealth) SR83 Rifle Range Road, SH11 Oxley Highway and SR64 Ellengerah Road Intersections Construction	\$176,815	\$114,960	DMES/ RIM/ FRSPM	Ellengerah Road Intersection has been completed. Line Marking works to be completed.

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Project	Budget	Expend/ Comm	Resp	Comment
<b>Grant Applications</b>				
Regional Precincts and Partnership Program – Precinct Delivery – Warren CBD Upgrade Grant Application	\$13,244,452	Nil	DMES/ POA	Unsuccessful notification received. Staff have revised and resubmitted the application.
Safer Local Roads and Infrastructure Program / Belaringar Bridge (Weir Offtake) Ellengerah Road Replacement	\$2,330,000 (\$466,000 Council Contribution)	Nil	DMES	Application resubmitted Pending grant approval
Safer Local Roads and Infrastructure Program Safer Local Roads and Infrastructure Program/ Weemabung Bridge Replacement and Warren Road Rehabilitation	\$2,525,000 (\$510,000 Council Contribution)	Nil	DMES	Application resubmitted Pending grant approval
*Housing Support Program Gunningba Estate Stage 3	Grant \$8,974,442 Council \$171,000	Nil	DMES	Unsuccessful
Australian Government Black Spot Program – Wambianna Road Safety Improvements	Grant \$1,013,000	Nil	DMES	Pending grant approval
Get NSW Active – Deacon Drive, Warren, Share Path, Gunningba Estate	Grant Requested \$863,577 Council Contribution \$95,953	Nil	RIM	Pending grant approval
Get NSW Active – Chester St - Boston St, Warren, Share Path	Grant \$612,080	Nil	RIM	Pending grant approval

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<b>Project</b>	<b>Budget</b>	<b>Expend/ Comm</b>	<b>Resp</b>	<b>Comment</b>
around Warren Central School	Council Contribution  \$68,009			
Disaster Ready Fund Round 3 – Causeway Reconstruction Segment 46 and Segment 156 on RR333 Carinda Road.	\$1,933,750	Nil	RIM	Pending Grant Approval.

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### ITEM 2

### WORKS PROGRESS REPORTS – TOWN SERVICES

(C14-7.2)

#### RECOMMENDATION:

That the information be received and noted.

The following are details of Projects, Programs and Grant Applications that are being managed by the Town Services Manager for the budget and works period from 9<sup>th</sup> April 2025 to 7<sup>th</sup> May 2025.

#### ACRONYMS

DMES	Divisional Manager Engineering Services
TSM	Town Services Manager
MHD	Manager Health & Development Services
IPM	Infrastructure Projects Manager
TSO	Town Services Overseer

#### TOWN SERVICES OPERATIONS AND MAINTENANCE BUDGET

Project	Budget	Expend/Comm	Resp	Comment
<b>General</b>				
Warren Tennis Court Light Poles Refurbishment. GL: 3360-4015-0105 JC: 106-105-5	\$10,000	Nil	TSM	10/02/2025 Poles to be removed, modified, powder coated and reinstalled.  *7/04/2025 Negotiating an acceptable date with the Tennis Club, for the works to be carried out.  7/05/2025 Pole will be removed 26 May, 2025.
Warren Airport Exclusion Fencing  Subject to additional 50% Grant Funding GL: 3420-4320-0120	\$98,000	Nil	TSM	7/01/2025 Grant submitted. Awaiting Determination.
Warren Airport Improvement Works	\$101,600	Nil	TSM	7/01/2025 Grant submitted. Awaiting Determination.

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**CONTINUED**

Project	Budget	Expend/Comm	Resp	Comment
Subject to additional 50% Grant Funding  GL: 3420-4320-0110				
*Warren Parks Fencing Replacement  GL: 3360-4020-0200  JC:  Macquarie Park Fence 106-104-5.  Rotary Park Fence 106-104-10.  Rotary Park Signage 106-104-15.  Lions Park Fence 106-104-20.  Lions Park Signage 106-104-25  Carter Oval Sporting Precinct Signage 106-104-30	\$53,000	\$53,157	TSM	10/03/2025  Works commenced at Macquarie Park.  7/5/2025 Project Completed
Warren Showground Drought Proof Irrigation/Fencing Project   Installation of Exclusion Fencing.  Expected additional funding from Warren Jockey Club (WJC) & Racing NSW	\$391,260 Total.  \$247,260 Grant.  \$144,000 WJC.	\$218,734	IPM/ TSM	*7/04/2025  Replacement of the Equine fencing at the front of the grandstand commenced 7/04/2025. Power and control systems for the auto gates have been ordered.  7/05/2025 Mounting yard Equine fencing complete.  Access control system to be installed late May, early June 2025.



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Project	Budget	Expend/Comm	Resp	Comment
JC: 122-5-10 GL: 3360-4030-0045				

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## WORKS PROGRESS REPORTS – TOWN SERVICES

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Water Services				
Project	Budget	Expend/Comm	Resp	Comment
*Oxley Park River Water Pumping Station: Hatch cover & Handrails.  GL: 4580-4320-0030 JC: 191-3-5	\$10,000	\$7,590	TSM	07/04/2025 Ongoing. ETA late April. 7/5/2025 Project Completed
Water Extraction Meter Compliance GL: 4580-4320-0003 JC: 0190-0010-0000	\$1,346	Nil	TSM	2/09/2024 Once completed, Information from the IWCM and Water Security Projects will support the need for the Water Access Licence (WAL).
Upgrade Water Network Telemetry System. GL: 4580-4320-0003 JC: 0190-0020-0005	\$60,000	\$32,288	TSM	07/05/2025 Ongoing.
Regional Leakage Reduction Program – Local Water Utilities Projects GL: 4580-4320-0004 JC: 0190-0340-0000 Pressure 0005 Leak 0015 Metering 0025	\$20,619	Nil	TSM	18/11/2024 Reid Environmental has been engaged by DPIE to review the pressure and flow data we collect and make recommendations on areas of potential improvements.
Water Valve Replacement Program GL: 4580-4320-0055	\$100,000	\$31,070	TSM	7/05/2025 Ongoing.

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## CONTINUED

Sewerage Services				
Project	Budget	Expend/Comm	Resp	Comment
CCTV and Smoke Testing of Sewer at Warren and Nevertire  GL: 5580-4320-0002 JC: 230-0000-0005	\$400,000	\$316,443	TSM	*7/01/2025 PlumbWorx commenced works mid-January 2025.  7/05/2025 Ongoing
Upgrade Sewerage Network Telemetry System  GL: 5580-4320-4000 JC: 0226-0010-0005	\$80,000	\$55,786	TSM	07/05/2025 Ongoing.
Warren Sewerage Treatment Plant Replacement  GL: 5580-4320-0001	\$92,000	Nil	TSM	Rehabilitation Program for Old Sewerage Treatment Plant and bore installation being formulated.  07/04/2025 Project moved to 2025/2026
*Lifting Gantry Tiger Bay Sewer Pump Station  GL: 5580-4320-4000 JC: 201-90-45	\$27,478	\$4,545	TSM	07/04/2025 Gantry installation ETA early May 2025. Project Complete.  Waiting on final Invoice.

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Project	Budget	Expend/Comm	Resp	Comment
Thornton Avenue Sewer Pump Station Refurbishment  GL: 5580-4320-4030 JC: 201-90-10	\$107,000	Nil	TSM	07/04/2025 Project moved to 2025/2026
Sewer Pump Stations Safety Improvements  GL: 5580-4320-4000 JC: 201-90-0000	\$99,750	Nil	TSM	Work being scoped. Project moved to 2025/2026
Construction of Additional Evaporation Lagoon at Tiger Bay STP.  GL: 5580-4320-4040 JC: 227-30-5	\$540,000	\$455,671	TSM	*07/04/2025 Bulk earthworks delayed by rain. Contractor back on site 07/04/2025.  07/05/2025 Bulk earthworks complete. Roads and hydro mulching to be carried out.

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Project	Budget	Expend/Comm	Resp
Levee Restoration			
Warren Levee Rehabilitation			DMES/TSM/IPM
JC:			
3300-4400-0000 Federal;	\$4,430,118	\$1,297,502	
3300-4410-0000 State	\$736,438	\$197,986	
3300-4420-0000 OLG AGRN:	\$736,697	\$607,025	
<u>Comments</u>			
<div><p><b>*10/03/2025</b></p><p>Tender for the diesel pumps was awarded to BAR Group Pty. Ltd. Final layout drawings being developed.</p><p>The 3, 100kVA generators have been delivered. The 2, 60kVA and 1, 250kVA generators are expected to be delivered mid-May 2025.</p><p>Manufacturing delays have resulted in the delivery date for the new flood gates to be pushed out to mid to late May 2025.</p></div>			
<p>07/05/2025</p> <p>Flood gates have been delivered, and contractor has commenced installation works.</p> <p>Generators delivered.</p> <p>Delivery of the diesel trash pumps will occur throughout June 2025.</p>			

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Local Roads and Community Infrastructure Grant Programs for Phase 4				
Project	Budget	Expend	Resp	Comment
Warren CCTV System GL: 3360-4040-0005 JC: 3350-9-10	\$57,334 (Current for 2024/2025)  \$167,804 (Proposed amended budget) Subject to approval from the funding body.	\$2,616	TSM	*07/04/2025 New contractor will commence works at the Showground late April.  07/05/2025 An extension of time (EOT) request has been made to the funding body for Late September completion. Awaiting response. A request to reallocate unexpended budget from Part “A” to the CCTV project has been submitted. Awaiting response.
IWCM & Water Security Projects				
Project	Budget	Expend	Resp	Comment
Integrated Water Cycle Management (IWCM) Strategy Project JC: 191-6-0	\$339,470  Council contribution is \$33,947	\$363,636	TSM	*10/02/2025 Project is progressing. Collating data for Public Works Advisory.  07/05/2025 Kick-off meeting and site inspections carried out 5 <sup>th</sup> & 6 <sup>th</sup> May, 2025.
Warren Shire Water Security Project JC:191-4-0	\$1,127,700  Council contribution is \$112,770	\$1,025,182	TSM	*Project is progressing. Project is being delivered in conjunction with the IWCM project.  07/05/2025 Kick-off meeting and site inspections carried out 5 <sup>th</sup> & 6 <sup>th</sup> May, 2025.

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Activity	Required Interval	Details	
Water System Planned Maintenance			
River mains flushing	As required	Flushing occurs three monthly when hydrants are flushed. Additionally, river water mains are flushed when problems such as poor pressure/flow are identified.	
Water main flushing (Bore)	As required	Sections are done where and when found necessary.	
Fire hydrants. Covers checked, painted, flushed, and replaced where necessary, Blue reflective indicators and signs installed	Quarterly	Flushing every 3 months as agreed with NSW RFS and Fire and Rescue NSW.	
Bore Inspections	5 Year Rolling Program	Next inspections due 2028	
Warren, Nevertire and Collie water chlorine, turbidity, temperature, and pH testing	Weekly at specific locations	Testing carried out daily at Warren and Nevertire.	
Warren river pumps		Ellengerah Rd Oxley Park Macquarie Park Racecourse	Breakdown maintenance only.
Reservoir cleaning	3 to 5 years	Ellengerah and Nevertire Bore Reservoirs	Next Diver inspection December 2025. 30/09/2024 Ellengerah inspected & hosed out September 2024 during valve replacement.
		River Water Reservoirs	Investigate using Remotely Operated Vehicle (ROV) to inspect in 2025.

<b>Sewerage System Planned Maintenance</b>			
Warren Sewerage Treatment Works	Currently effluent analysis is carried out monthly.	10/02/2025 Negotiations with EPA regarding new licence and possible reuse will commence in mid-2025.  Severe cracking was discovered in the inlet channel. Barnson Engineering have been engaged to develop a repair methodology.	

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Water and Sewerage Works Subject to Funding					
Location		Work Under Development			
Collie Water Supply (Reliability, Quality and Chlorination)		Relocation of the two, large Pioneer tanks to a new site located West of the Village. Construct a 10m high tank stand to support one or two, 25,000 litre water tanks at the Pioneer tank location. Installation of small package Water Treatment Plant and new gaseous chlorination equipment to return water supply to potable status. Install pressure pumps into a new building at the base of the new elevated tanks. Decommission and remove the old, elevated tanks.			
Water and Sewer – Routine Works Budget vs Expenditure as of 7 <sup>th</sup> May 2025					
Account		Budget	Expenditure, Inc. Commitments		
Water Fund Maintenance and Repair		\$655,884	\$592,401 (90%)		
GL’s: 4200-0003, 4220-0003, 4230-0003, 4240-0003, 4250-0003 & 4300-0003					
Sewer Fund Maintenance and Repair		\$334,255	\$242,020 (72%)		
GL’s: 5200-0003, 5250-0003, 5280-0003 & 5300-0003.					
Parks and Gardens – Routine Works Budget Vs Expenditure as of 7 <sup>th</sup> May 2025					
Account		Budget	Expenditure, Inc. Commitments		
Parks, Gardens, Cemeteries, Racecourse & Levee		\$1,038,599	\$935,057 (90%)		
GL’s: 0701-0003, 1151-0003, 1651-0003, 1701-0003, 2655-0003, 2660-0003 & 2670-0003					
Aerodrome – Routine Works Budget vs Expenditure as of 7 <sup>th</sup> May 2025					
Account		Budget	Expenditure, Inc. Commitments		
Aerodrome Operations		\$179,479	\$141,664 (79%)		
GL: 2555-0003 JC: 2549-0-0					
Town Services Routine Budget Position Year to Date		Budget	Expenditure	Percentage of Year Elapsed	Percentage of Budget Committed
		\$2,208,217	\$1,827,021	85%	86.5%



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**ITEM 2                      WORKS PROGRESS REPORTS – TOWN SERVICES**

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**Water and Sewer Works**

- Hydrant flushing Warren/Nevertire
- Valve replacement CNR Roland/Garden Ave
- 14 Boss Ave replace meters
- Showground water leaks
- Gillendoon St Hydrant repair
- Assist with ANZAC DAY
- 14 Burton St service leak (NBN Damage)
- Hilton Lane leak (NBN Damage)
- 210 Dubbo St leak (NBN Damage)
- Macquarie Park irrigation leak
- Warren STP cap off old test points and pick up hoses

**As of 7<sup>th</sup> May 2025**

<b>Warren Sewerage Treatment Works inflow</b>		<b>Sewerage Year – 1st June 2024 to 31st May 2025</b>		
<b>Month</b>	<b>Peak Daily Flow (KL)</b>	<b>Average Daily Flow (KL)</b>	<b>Monthly Flow (ML)</b>	<b>Cumulative Annual Flow (ML)</b>
June 2024	486	362	10.85	10.85
July 2024	463	354	10.96	21.81
August 2024	682	346	10.73	32.54
September	480	337	9.79	42.33
October	492	345	10.71	53.04
November	1730*	363	10.88	63.92
December	1400*	447	13.86	77.78
January	1094**	412	9.06	86.84
February	770	399	11.17	101.50
March	1110*	468	14.58	116.08
April	1479**	406	10.97	127.05

\*Due to wet weather

\*\* Pump Failure

# WARREN SHIRE COUNCIL

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 22nd May 2025

ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

## Bulk Water Reading per Quarter

Water Source	FIRST QUARTER READING 1/07/24- 31/09/24	BULK USAGE TO DATE (ML)	SECOND QUARTER READING 1/10/24 - 31/12/24	BULK USAGE TO DATE (ML)	THIRD QUARTER READING 1/01/25- 31/03/25	BULK USAGE TO DATE (ML)	FOURTH QUARTER READING 1/04/25 - 30/06/25	BULK USAGE TO DATE (ML)	% OF ANNUAL ALLOCATION	Max. Allocation (ML)
<b>Warren Bores</b>										
Bore 1 (Bore Flat) Lic. 80AL703155	49.13	49.13	59.68	108.81	74.93	183.75	19.24	202.99		
Bore 2 (Ellengerah) Unlicensed	9.48	9.48	1.48	10.96	0.00	10.96	0.00	10.96		
	<b>58.61</b>	<b>58.61</b>	<b>61.16</b>	<b>119.77</b>	<b>74.93</b>	<b>194.71</b>	<b>19.24</b>	<b>213.95</b>	<b>30.56%</b>	<b>700</b>
<b>Warren River</b>										
Oxley Park Lic. 80AL700017	1.70	1.70	2.47	4.18	12.25	16.43	2.77	19.20		
Ellengerah Rd Lic. 80AL700017	23.29	23.29	42.22	65.51	62.06	127.57	12.38	139.95		
	<b>24.99</b>	<b>24.99</b>	<b>44.69</b>	<b>69.68</b>	<b>74.32</b>	<b>144.00</b>	<b>15.15</b>	<b>159.15</b>	<b>21.22%</b>	<b>750</b>
<b>Showground (Racetrack)</b>										
Lic. 80AL700645	<b>0.00</b>	<b>0.00</b>	<b>19.34</b>	<b>19.34</b>	<b>38.05</b>	<b>57.39</b>	<b>0.00</b>	<b>57.39</b>	<b>30.53%</b>	<b>188</b>
<b>Nevertire Bore Lic. 80AL703158</b>	<b>4.77</b>	<b>4.77</b>	<b>10.73</b>	<b>15.50</b>	<b>8.57</b>	<b>24.07</b>	<b>1.75</b>	<b>25.82</b>	<b>64.55%</b>	<b>40</b>
<b>Collie Bore Lic. 80CA724011</b>	<b>0.99</b>	<b>0.99</b>	<b>1.20</b>	<b>2.19</b>	<b>1.85</b>	<b>4.04</b>	<b>0.30</b>	<b>4.34</b>	<b>17.35%</b>	<b>25</b>
<b>Macquarie Park 80AL700996</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>14.2</b>

\*Rainfall for April: 27.6 mm

\*Rainfall to date: 151 mm

\*Burrendong Dam Level: 50%

\*As of 7/5/2025

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**ITEM 2**

**WORKS PROGRESS REPORTS – TOWN SERVICES**

**CONTINUED**

The maintenance mowing and weeding of the Parks and Gardens are carried out on a 2-week rotating cycle with the following areas generally grouped together.

**Parks and Gardens Works**

- Skate/Splash Park mow/snip
- Shire Chambers mow/snip
- Woolnough Levee mow/snip
- Bob Christensen Reserve mow/snip
- Saunders Park mow/snip
- Far West Academy mow/snip
- Inspect irrigation systems (on going)
- Town approaches mowing
- Stubbs levee mow/snip
- Woolnough levee mow/snip
- Ravenswood Park mow/snip
- Event preparation Nevertire
- Victoria Oval mow/snip/line marking
- CBD area weeding/pruning/spraying
- Lawn Cemetery mow/snip
- Boston St levee mow/snip
- Library mow/snip
- Bore Flat mow/snip
- CBD area tidy up weeding
- Victoria Oval Cricket Pitch preparation (on going)
- Lions Park mow/snip
- Orchard St Park mow/snip
- Ebert Park mow/snip
- Oxley Park mow/snip
- Rotary Park mow/snip
- Lions Park mow/snip
- Macquarie Park mow/snip
- Macquarie Drive mow/snip
- Tiger Bay Pump Station mow/snip
- Warren Shire Chambers mow/snip
- ANZAC DAY remembrance

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**ITEM 2                      WORKS PROGRESS REPORTS – TOWN SERVICES**

**CONTINUED**

Softfall areas at Macquarie and Ravenswood Parks are inspected and blown down daily.

BBQs at Macquarie Park, Oxley Park, Skate Park, and Splash Park are cleaned twice a week.

The following locations were mown, whipper-snipped, and weeded in the period from 9<sup>th</sup> April 2025 to 7<sup>th</sup> May 2025:

- |                                 |   |
|---------------------------------|---|
| • Bore Flat                     | • Shire Housing                         |
| • Bore Flat Levee               | • Town Medians and Approaches           |
| • Carter Oval                   | • Water Pumping Stations and Reservoirs |
| • Other Reserves                | • Weed Spraying                         |
| • Woolnough/Stubbs Street Levee | • Tiger Bay Walking Track               |
| • WOW Centre                    |   |
| • Sewer Pumping Stations        |   |

**Town Crew**

- Weed spraying around Warren
- Spraying of the Old Warren Cemetery (on going)
- Repair hole in footpath near roundabout
- TCP for ANZAC DAY
- Pack/clean up ANZAC DAY
- Fix pavers near Spar store
- Repair fence in Macquarie Park
- Clean grates around Warren

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**ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES**

**CONTINUED**

**Non-Roads November/ December 2021 Flood and Storm Damage Works**

Description	Expenditure/ Committed
Non-Roads November/ December 2021 Flood and Storm Damage Levee and Flood Gate Emergency Operation Works. <b>(Application for reimbursement submitted 8/03/2022)</b>	<p>\$173,456.91</p> <p>Note: \$37,163 per event will be funded by Council as per the agreement. This includes the Roads Flood and Storm Damage Claim contribution.</p> <p>9/05/24</p> <p>Currently only \$73,012.03 has been approved for payment by SES/RA.</p> <p>GM met with the Minister for Emergency Services on 9<sup>th</sup> May 2024 to obtain a commitment and support for full reimbursement of both AGRN987 and AGR1034 emergency levee operational costs.</p> <p>Mayor &amp; GM met with NSW Treasurer on 9 August 2024. Working with Member for Barwon to obtain funding. Mayor met with the Minister for Recovery on 28<sup>th</sup> March, 2025.</p>
0700-0050-0500, 0700-0050-0510, 0700-0050-0520, 0700-0050-0530, 0700-0050-0540	

**Non-Roads July, August, September, October, November, and December 2022 Flood Damage Works**

Description	Expenditure/ Committed
Non-Roads July, August, September, October, November and December 2022 Flood and Storm Damage Levee and Flood Gate Emergency Operation Works. <b>(Application for reimbursement submitted 28/2/2023).</b>	<p>\$757,745.33</p> <p>Note: \$37,163 per event will be funded by Council as per the agreement. This includes the Roads Flood and Storm Damage Claim contribution.</p> <p>9/05/24</p> <p>Currently only \$169,827.86 has been approved for payment by SES/RA.</p> <p>GM met with the Minister for Emergency Services on 9<sup>th</sup> May 2024 to obtain a commitment and support for full reimbursement of both AGRN987 and AGR1034 emergency levee operational costs. Mayor &amp; GM met with NSW Treasurer on 9 August 2024. Working with Member for Barwon to obtain funding. Mayor met with the Minister for Recovery on 28<sup>th</sup> March, 2025.</p>
0700-0055-0500, 0700-0055-0510, 0700-0055-0520, 0700-0055-0530, 0700-0055-0540	

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**ITEM 3     WORKS PROGRESS REPORTS – PLANT**

**(P2-3)**

**RECOMMENDATION**

That the information be received and noted.

The following are details of Projects and Programs that are being managed by the Workshop Coordinator for the budget and works period from 9<sup>th</sup> April 2025 to 7<sup>th</sup> May 2025.

Plant Number	Description	Repairs	Plant Down Time	Repair Time
<b>Plant Repairs to 7th May 2025</b>				
P2800	Toro Ride on Mower	Starting issues, replaced failed start solenoid, new battery fitted, front LH side deck wheel leak sealed and pumped up.		4hrs
P50	Isuzu Tipper Manual Tar Truck	Replaced x2 batteries, fitted battery isolation switch.		3hrs
P2340	Isuzu Tender Truck	80,000km service done, general check over-all ok.	3hrs	3hrs
P2380	Isuzu Paveline Truck	Defect clearance repairs made; windscreen ordered, waiting for it to arrive for fitment.	6hrs	6hrs
P8	Caterpillar 432F Backhoe	Removed replaced front LH side tyre driven whilst flat, new tyre fitted due to tyre bead damage.	1hr	1hr
P1047	Isuzu Sweeper Truck	Rear engine not turning on, start system check, battery failure, remove replace battery, check charging system suspect failing alternator, new alternator to be ordered.	4hrs	4hrs
P2801	Toro 4000D Grounds Master Ride on Lawn Mower	Remove replace blades, new blades ordered for stock.	4hrs	4hrs
P1023	John Deere 770gGP Grader	LH side glass smashed, new glass ordered, tinted in Workshop and fit to machine.	1hr	4hrs
P2251	Bartco Sign Board	Factory reset performed to assist with board communication problem after rollover event.		3hrs

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## ITEM 3 WORKS PROGRESS REPORTS – PLANT CONTINUED

Plant Number	Description	Repairs	Plant Down Time	Repair Time
P3624	Toyota Fortuner	40,000km service done general check over all ok	2.5hrs	2.5hrs
P6140	John Deere 6140M Tractor	Order and fit 2 new armrests to tractor seat.	4hrs	4hrs
P50	Isuzu Tipper Tar Truck	Tailgate repairs made to assist with tailgate closing function, damage to rear gravel carry all repaired, bars added to sign rack area behind cab at operators request for sign organisation.	8hrs	8hrs
P2802	Iseki Mower	X2 new belts fitted to deck of machine, side shoot retrieved from P&G staff and refit to machine.	4hrs	4hrs
P160	Weldan Power Welder	Starting and welding check done on trailer. Unit not welding again. More diagnosis required. Unit to be sold as is if required.		2hrs
P2141	Superior Slasher	Welding holes in top of deck, new blades fitted, new PTO driveshaft fitted.	4hrs	4hrs
P22	John Deere Grader	Not starting. x2 new batteries fitted, charging circuit tested - all ok.	2hrs	2hrs
P2080	Caterpillar CW34 Roller	1,000hr service done. General check over.	3hrs	3hrs
P8	Caterpillar 432F Backhoe	Remove replace flat front tyre. New tyre fitted to rim.	1hr	1hr
P1049	Isek Mower	New mirror fitted to LH side roof support.	1hr	1hr
P2121	John Deere 6140M Tractor	New air filters fitted onsite.	1hr	1hr
P79	Iseki Mower	Front deck wheel hangers repaired, x2 new deck wheels fit to deck.		2hrs
P40	Isuzu Med Tipper Truck	Fit new batteries.		1hr
P2801	Toro Mower	Diagnose and repair hydraulic leak.	4hrs	4hrs

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## ITEM 3

## WORKS PROGRESS REPORTS – PLANT

## CONTINUED

Plant Number	Description	Repairs	Plant Down Time	Repair Time
P1023	John Deere Grader	Remove and replace lock.	2hrs	2hrs
P2803	Iseki Mower	800hr Service complete. General check over complete.	3hrs	3hrs

## ACRONYMS

WC Workshop Coordinator  
TBD To be determined.  
DTC Diagnostic trouble code  
DPD Diesel particulate diffuse.



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**ITEM 4 LGNSW WATER MANAGEMENT CONFERENCE 2025**

**(W1-1, S12-33.2025)**

**RECOMMENDATION** that:

1. The information be received and noted; and
2. Council approved the attendance of one (1) interested Councillor with the Town Services Manager or nominee to the 2025 Local Government NSW Water Conference held in Albury 9th, 10th and 11th September 2025.

**Purpose**

To seek Council approval for one (1) Councillor to attend the 2025 Local Government NSW Water Conference held in Albury 9th, 10th and 11th September 2025.

**Background**

The annual Local Government NSW (LGNSW) Water Management Conference presents the most current and relevant information from a Local Government perspective on Water Policy and Regulation, Water Utility Management, Water Security and Quality and Service Delivery.

LGNSW's Water Management Conference is a major annual event which provides a dedicated forum to discuss Water Policy initiatives and trends, learn about the latest technical innovations and share best practice in Water Governance and Management.

**Report**

Attached is a copy of the Draft Conference Program.

It is considered worthwhile for one (1) Councillor, who most probably has an interest in Water and Sewerage to attend with staff.

Practically, it would mean travel to Albury by road on Monday, 8th September 2025 staying three nights and returning back to Warren on Thursday, 11th September 2025.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Attendance costs are expected to amount to approximately \$1,500 per attendee for Conference registration, accommodation and meals.

Council provides annual funding for Councillors to attend Conferences.

**LEGAL IMPLICATIONS**

There is no legal requirement for Council to attend this Conference however, the supply of quality Water Services to Collie, Warren and Nevertire is a high priority for Council.

**RISK IMPLICATIONS**

There are no known risks.

**STAKEHOLDER CONSULTATION**

N/A.

**OPTIONS**

Council can choose to have Councillors attend or not attend.

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**ITEM 4 LGNSW WATER MANAGEMENT CONFERENCE 2025**

**CONTINUED**

**CONCLUSION**

This report has been prepared to advise Councillors of the upcoming 2025 Local Government NSW Water Conference and to arrange the attendance for one (1) interested Councillor.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

- 3.2.1 Maintain community assets (swimming pools, library, council buildings, parks, gardens, reserves, cemeteries, aerodrome, stormwater and water and sewer infrastructure) to acceptable community standards.
- 4.2.3 Provide Warren and the villages of Nevertire and Collie with an adequate and safe water supply that is appropriately priced for all consumers
- 5.3.1 Provide effective training and development of our staff;
- 5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities; and
- 5.4.3 Actively seek external support (financial and in-kind) from Government, alliance partners, the community and philanthropists to support the provision of new services and amenities for the community.

**SUPPORTING INFORMATION /ATTACHMENTS**

2025 Local Government NSW Water Conference Draft Program.

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### ITEM 4 LGNSW WATER MANAGEMENT CONFERENCE 2025

CONTINUED

#### 2025 Local Government NSW Water Conference Draft Program

#### Draft Program

\* Program is subject to change

DAY 1   TUESDAY 9 SEPTEMBER 2025 Commercial Club Albury, 618 Dean Street Albury NSW 2640		
2.00pm	<b>Conference Starts – Day 1</b>	
2.00pm	 <b>Afternoon Tea</b>   Trade Area and Registration	
2.30pm	<b>Water Directorate – Local Water Utility Overview</b>	<b>Brendan Guiney</b> , Executive Officer, Water Directorate
4.00pm	<b>Introduction Local Water Utility Governance for Decision-Makers</b> This session equips councillors and decision-makers with the knowledge to make informed choices in managing local water utilities, covering key aspects of governance and the critical decisions needed to maintain and improve water services for communities.	<b>Exhibitor Showcase</b> If you are not attending this session, take the time to explore the trade exhibition area, view demonstrations from various exhibitors showcasing their products and services. Network with peers and other industry professionals to exchange ideas, make connections, learn about new trends in the field.
5.15pm	<b>Walk to</b> Welcome Reception venue	
5.30pm-7.30pm	 <b>Welcome Reception</b> <b>The Albury Club</b> , 519 Kiewa St, Albury NSW 2640 <ul style="list-style-type: none"> <li>• Introduction by <b>David Reynolds</b>, Chief Executive LGNSW</li> <li>• <b>Cr Phyllis Miller OAM</b>, President LGNSW</li> <li>• <b>Cr Kevin Mack</b>, Mayor, Albury City</li> <li>• Premier Partner Address</li> <li>• Entertainment, local musician Paul Gibbs</li> </ul>	


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## ITEM 4 LGNSW WATER MANAGEMENT CONFERENCE 2025 CONTINUED

### DAY 2 | WEDNESDAY 10 SEPTEMBER 2025

Commercial Club Albury, 618 Dean Street Albury NSW 2640

8.00	Registration and Trade Area open  <b>Arrival tea and coffee</b>	
9.00am	<b>Conference Day 2 – Plenary Sessions</b>	
9.00am	<b>Conference Opens</b>	<b>Sophie Hull</b> , Conference MC
9.10am	<b>Welcome to Country</b>	<b>Aunty Edna Stewart</b> , Wiradjuri Elder
9.15am	<b>LGNSW Welcome address</b>	<b>Cr Phyllis Miller OAM</b> , LGNSW President
9.25am	<b>Host Council Welcome</b>	<b>Cr Kevin Mack</b> , Mayor Albury City
9.35am	<b>NSW Minister for Water Address</b>	<b>The Hon Rose Jackson, MLC</b> NSW Minister for Water
9.45am	<b>Federal Minister for Water Address</b>	
9.55am	<b>Current status of the LWU Sector – Reform and Review</b>	<p><b>Jane Shepherd</b>, Director, Local Water Utilities Department Climate Change, Energy, the Environment and Water (DCCEEW)</p> <p>The NSW Department of Climate Change, Energy, the Environment and Water is actively pursuing a range of policy initiatives and reform to enhance water management and sustainability across the state. This presentation will provide an overview of developments relating to a review of the Regulatory and Assurance Framework (RAF), and the Productivity and Equality Commissioner's</p>

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## ITEM 4 LGNSW WATER MANAGEMENT CONFERENCE 2025 CONTINUED

		report on Alternative Funding Models for Local Water Utilities. It will also address progress of the Town Water Risk Reduction Program, highlight future workforce needs and more.
10.25am	GHD Sponsor Address	
10.30am	☕ Morning Tea   Trade area Sponsored by GHD	
11.00am	Responding to the NSW Productivity and Equality Commission's Review of Alternative Funding Models for LWUs	<p><b>Sascha Moege</b>, Manager, Local Water Utilities NSW Department of Climate Change, Energy, the Environment and Water (NSW DCCEEW)</p> <p>The presentation will update on the NSW Government response to the recommendations of the NSW Productivity and Equality Commission's Review of Alternative Funding Models for LWUs, including its recommendations to replace the current capital grant funding approach with a Community Service Obligation (CSO) funding mechanism to support delivery of basic levels of service for LWUs and review the delivery and structural models for service provision in Western NSW.</p>
11.30am	Understanding the implications of climate change on Australia's surface water resources	<p><b>Dr Conrad Wasko</b>, Sydney Horizon Fellow University of Sydney</p> <p>Planning for resilient infrastructure requires</p>

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## ITEM 4 LGNSW WATER MANAGEMENT CONFERENCE 2025 CONTINUED

		knowledge of the potential future conditions. Precipitation extremes are projected to intensify, while mean rainfall is expected to decline. Higher temperatures are increasing evaporation so when it does rain, available surface water will be reduced. With uncertainties in future projections, we need to acknowledge there will be no one size fits all solution to planning for climate change. Moving forward, we will need to embrace this uncertainty and adapt our decision-making approach accordingly.	
11.55am	Delegates move to chosen Stream <b>Concurrent conference streams</b>		
12.00pm	<b>Stream 1 – Innovative Water Management and Efficiency</b> Room – Auditorium	<b>Stream 2 - Strengthening Water Resilience in Rural and Regional NSW</b> Room – Stanley A (Stream Sponsor: Beca Hunter H2O)	<b>Stream 3 – Governance, Regulation and Reform</b> Room - Stanley B
12.05pm	<b>Overview and introduction</b>	Overview and introduction	Overview and introduction
12.10pm	TBC	TBC	<b>Nathan Blakelock</b> , Project Officer Education and Engagement  Natural Resources Access Regulator (NRAR)  <b>Navigating</b>

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ITEM 4	LGNSW WATER MANAGEMENT CONFERENCE 2025	CONTINUED	
			<p><b>controlled activities: streamlining approvals and protecting local waterways with the NSW water regulator</b></p> <p>This session empowers councils to efficiently manage controlled activities (work or action done on waterfront land) in their LGA. Gain clarity on approvals and licensing, access practical resources to educate residents, and streamline your referrals to the NSW water regulator. Discover how detailed submissions and proactive council actions can enhance waterway protection and reduce impacts in your community.</p>
12.35pm	<p><b>Chris Witney</b>, Manager Water &amp; Wastewater Operations Snowy Monaro Regional Council</p>	<p><b>Rob Batterham</b>, Water Services Manager Liverpool Plains Council</p> <p>Co-presenting with</p>	<p><b>Jane Shepherd</b>, Director, Local Water Utilities</p> <p><b>Nilushi</b></p>

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ITEM 4	LGNSW WATER MANAGEMENT CONFERENCE 2025		CONTINUED
	<p>Co-presenting with <b>Bradley Elliott</b>, Technical Director GHD</p> <p><b>Step Change – Improved water quality with increased operational complexity for Bombala and Delegate communities</b></p> <p>For years delegates have been operating under a non-potable water notice and Bombala has been consuming potable water with elevated levels of DOC, taste and odour issues. These now upgraded plants represent a step change in water quality for these communities with a step change in operational complexity for the operations team. Council entrusted the operators with overseeing the Commissioning phases to assist with the knowledge transfer from the contractors commissioning team and deepen their understanding of plant performance.</p>	<p><b>Michael Kendall</b>, Technical Director GHD</p> <p><b>Quipolly Project: Enhancing drought resilience, water quality and skills development in regional communities</b></p> <p>The Quipolly Water Project involved designing, constructing, and commissioning a new advanced water treatment plant with capacity of 6 megalitres daily (upgradeable to 9 ML/d), 750m of new raw water pipeline and 20km of new treated water pipeline network. It is one of the largest water security projects in northwest NSW improving water quality and taste for customers, advancing drought resilience in the region through a reliable water supply and diversified water sources and contributing to regional skills development.</p>	<p><b>Disanayake</b>, A/Principal Policy Officer, Local Water Utilities NSW Department of Climate Change, Energy, the Environment and Water (NSW DCCEEW)</p> <p><b>Reviewing, Reviving and Refining the RAF – The Implementation Review of the Regulatory and Assurance Framework for Local Water Utilities</b></p> <p>The presentation will detail the key findings of the recent review of RAF implementation. We will discuss how the department will progress a response to the evidence and other considerations of the RAF to provide effective support and oversight, manage risks</p>





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ITEM 4	LGNSW WATER MANAGEMENT CONFERENCE 2025		CONTINUED
			and ensure legislative requirements and sector objectives are met.
1.00pm	<p><b>Meredith Macpherson,</b> Program Manager Water Utilities Alliance</p> <p>Central NSW Joint Organisation</p> <p><b>Regional Water Loss Management and Water Efficiency – incentivising a co-designed approach to deliver shared value to government and communities.</b></p> <p>A voluntary collaboration across 11 LGAs and 1 Water County Council, the CNSWJO Water Utilities Alliance co-designs innovative programming that saves money, grows and embeds capability and shares resources through aggregated procurement. The CNSWJO has partnered with DCCEEW to co-design a locally tailored approach to water loss that is readily adaptable for other regions. The opportunity is to leverage this to increase water efficiency in council's operations through an incentivised approach that delivers value for money for Government and communities.</p>	<p><b>Patrick Schnelle,</b> Lead of Strategy &amp; Resilience</p> <p>Atom Consulting</p> <p><b>Enhancing LWU resilience through strategic asset management and adaptive planning</b></p> <p>Water utilities and asset managers face increasing pressure to optimise performance, reduce risks, and enhance sustainability. Traditional risk approaches, while effective, often fail to provide a clear visualisation of how risks are managed across different operational and strategic layers. Strategic asset management frameworks help LWUs advance key projects and address high-priority issues effectively. Case studies demonstrate that applying adaptive approaches to integrated water and sewerage planning informs robust, sustainable, and cost-effective systems, supporting the resilience of water utilities.</p>	<p><b>Glenn George,</b> Manager Advanced Operational Support</p> <p><b>Lisa Andersons,</b> A/Skills and Training Coordinator</p> <p>NSW Department of Climate Change, Energy, the Environment and Water (NSW DCCEEW)</p> <p><b>Town Water Risk Reduction Program – the past, present and future</b></p> <p>The Advanced Operational Support Program has been partnering with LWUs to support drinking water quality risk reduction since 2023. During this time operators and managers reported an</p>

# WARREN SHIRE COUNCIL



Report of the Divisional Manager Engineering Services  
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ITEM 4	LGNSW WATER MANAGEMENT CONFERENCE 2025	CONTINUED
		average perceived reduction in risks and improvement in operational capability of staff of over 40%. The Program is now scheduled to run until 2028. The Workforce Futures Project builds on improving operator competency benchmarking and increasing workforce sustainability with a focus on improving opportunities for Aboriginal People within the LWU sector and regional collaboration.
1.30pm	 <b>LUNCH   Trade Area</b>	
2.25pm	<b>Delegates Site Visits and Bus Transfers</b> Please assemble at main entrance of Commercial Club for bus transfers	
2.25-5.30pm	<b>Site Visit – Albury City</b> will showcase its infrastructure, including Albury City Historic Water Filtration Plant, Main Water Pump Station, Pumphouse, Waterview Wastewater Treatment Plant and Wonga Wetlands.	
5.30pm	Site visits return to Commercial Club Albury	
6.30pm–10.30pm	 <b>Conference Dinner</b> <b>SS&amp;A Club</b> , 570-582 Olive Street, Albury NSW 2640 Partnered by Water Directorate	

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## ITEM 4 LGNSW WATER MANAGEMENT CONFERENCE 2025 CONTINUED

	Presentation of the <b>Sam Samra Award</b> Entertainment by <b>Luke Dewing Duo</b>	
DAY 3   THURSDAY 11 September 2025 Commercial Club Albury, 618 Dean Street Albury NSW 2640		
8.15am	Registration and Trade Area open	
	 <b>Arrival tea and coffee</b>	
9.00am	Overview of the day	<b>Sophie Hull, MC</b>
9.05am	NSW Shadow Minister’s Address	<b>Steph Cooke, MP</b> Shadow Minister for Water, and Crown Land
9.20am	<b>Albury City Panel Session and Q&amp;A</b>	<b>TBA</b>
9.50am	<b>Role of economics in promoting water security in the bush</b>	<b>Alexus van der Weyden</b> , Director Frontier Economics  Secure and reliable water contributes to the appeal and prosperity of regional towns as well as healthy ecosystems, yet the challenges are continually evolving. Options to improve water security may differ to those used in capital cities and large coastal centres, reflecting access to water sources, funding and capabilities. In turn, regional populations may not have the opportunities to invest in rainfall independent supply, leaving such communities exposed to large water security risks and poorer service levels, raising equity concerns.
10.20am	<b>Distinguished Partner Address</b>	<b>Interflow</b>
10.25am	 <b>Morning Tea</b>   Trade Area, sponsored by Interflow	
11.00am	<b>Addressing PFAS: Impacts on Regional Water Utilities and the NSW Government’s Response</b>	<b>Jason Ip</b> , Manager Operations, Riverina Water County Council <b>Steve Beaman PSM</b> , Executive Director Regulatory Operations, NSW EPA <b>Jane Shepherd</b> , Director, Local Water Utilities,

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ITEM 4	LGNSW WATER MANAGEMENT CONFERENCE 2025	CONTINUED
		<p>DCCEEW <b>Dr Paul Byleveld PSM</b>, Manager, Water Unit, NSW Health</p> <p>This panel session will explore the growing challenge of PFAS contamination for regional water utilities, focusing on its environmental impacts and potential health risks. It will examine the effects of PFAS on local water supplies and discuss the NSW Government's response to manage this issue. With the introduction of new Australian Drinking Water Guidelines, the session will highlight the significant challenges faced by regional utilities in maintaining water quality and safeguarding public health.</p>
11.45am	<p><b>Efficient PFAS Treatment Implementation at Cascade WFP: A Model for Addressing Emerging Water Quality Challenges</b></p>	<p><b>Hasti Bahrami</b>, Project Interface Manager Sydney Water</p> <p>In mid-2024, elevated PFAS levels in two dams supplying water to the Cascade WFP, raised public concern, despite drinking water supplied to customers meeting the water quality and PFAS limits in the current ADWG. Sydney Water developed a rapid response plan. Within three months, a mobile PFAS treatment system using Granular Activated Carbon (GAC) and Ion Exchange (IX) filters was designed, constructed, commissioned and successfully integrated into the Cascade WFP. The PFAS treatment system became operational in December 2024, reducing PFAS levels below detection limits. This project showcases an effective model for responding to emerging water quality issues.</p>
12.10pm	<p><b>Emergency response and the NSW Government's role in incident management</b></p>	<p><b>Brie Jowett</b>, Manager Water and Wastewater – Operations Tweed Shire Council <b>Dr Paul Byleveld PSM</b>, Manager, Water Unit, NSW Health <b>Jane Shepherd</b>, Director, Local Water Utilities <b>Jamie Caldwell</b>, Director, Energy Operations NSW Department of Climate Change, Energy, the Environment and Water (NSW DCCEEW)</p>

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ITEM 4	LGNSW WATER MANAGEMENT CONFERENCE 2025	CONTINUED
		<p>This panel discussion will highlight the NSW Department of Climate Change, Energy, the Environment and Water's role in emergency and incident management, with senior leaders from the energy and water sectors available to address related questions. Representing Local Water Utilities, Tweed Shire Council will also share insights on emergency management, using the response to Cyclone Alfred and the resulting Boil Water Alerts as a case study. The discussion will highlight the importance of effective communication systems, such as SMS alerts, and examine the challenges and limitations faced by Local Water Utilities in delivering timely public notification,</p>
	<p><b>Distinguished Partner Message</b></p>	
<p>12.55pm</p>	<p><b>Decade of Biosolids to Biochar Research: What have we learned?</b></p>	<p><b>Dr Aravind Surapaneni</b>, Principal Scientist – Biosolids South East Water</p> <p>Biosolids management faces challenges due to contaminants like PFAS, microplastics, and pharmaceuticals. Thermal treatment, especially pyrolysis, is gaining attention for reducing biosolids volume and removing PFAS. Since 2015, a collaboration led by South East Water has developed the PYROCO pyrolysis technology, successfully producing PFAS-free biochar from biosolids. Key findings include improved soil properties, resource recovery, and PFAS destruction. The research suggests that biochar can support a circular economy by converting biosolids into valuable products for agriculture and environmental remediation.</p>
<p>1.25pm</p>	<p><b>Managing health risks in drinking water through local water utility drinking water management systems</b></p>	<p><b>Dr Paul Byleveld PSM</b>, Manager, Water Unit / Sandy Leask, Senior Policy Advisor, Water Unit NSW Health</p> <p>It is a water utility's responsibility to understand the safety of their drinking water supply with respect to microbiological, chemical and</p>

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## ITEM 4 LGNSW WATER MANAGEMENT CONFERENCE 2025 CONTINUED

		radiological contamination. Utilities should assess risks and, if necessary, test for microbial indicator organisms, cyanobacteria and their toxins, chemical characteristics (including pesticides, PFAS and disinfection byproducts) and radiological characteristics. Drinking water management systems are an important tool in ensuring drinking water safety. Management systems must be kept current and should be reviewed regularly to ensure that they are properly implemented, and risks are effectively addressed. NSW Health and DCCEEW continue to work together to support local water utilities to perform their essential public health roles.
1.45pm	<b>How does the risk approach to drinking water health limits differ across the world?</b>	<p><b>Dr Dan Deere</b>, Water, Sanitation and Hygiene (WASH) Consultant Water Futures</p> <p>The National Health and Medical Research Council's (NHMRC) proposed updates to Australia's PFAS health-based guidelines highlight growing global differences in risk assessment for drinking water. This presentation will compare Australia's position with international standards, explore reasons for these differences, and discuss the implications for drinking water, biosolids and recycled water.</p>
2.15pm	Host Council 2026	
2.15pm	Closing Remarks	
	 <b>Grab and Go Lunch</b>   Served in Trade Area	
<b>2.30pm</b>	<b>Conference Concludes</b>	

**WARREN SHIRE COUNCIL**  
**Report of the Manager Health & Development Services**  
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**ITEM 1                      DEVELOPMENT APPLICATION APPROVALS**

**(B4-9)**

**RECOMMENDATION:**

That the information be received and noted.

**PURPOSE**

To inform the Councillors of the approved Development Applications by Council for the previous month.

**BACKGROUND**

Council received Development Applications from residents in the Warren Shire area to seek approval.

**REPORT**

Development Applications that have been received for approval for April 2025.

FILE	LOCATION	WORKS	RECEIVED	APPROVED
P16-25.03	3171C Wambianna Rd WARREN Lot 3 DP1161102	Construction of 4 bay shed with awning	28/3/2025	10/4/2025

**LEGAL IMPLICATIONS**

Council is required under the EPA Act to assess and determine applications within established timeframes.

**RISK IMPLICATIONS**

The EPA Act provides appeal mechanisms for applicants who believe that their application requires review.

**STAKEHOLDER CONSULTATION OPTIONS**

Council issues a S101 EPA Act list of approvals monthly for the community to review.

**CONCLUSION**

This report is provided to allow Council and the community to see the applications determined each month.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

- 1.1.4 Ensure current and future housing needs for the community are met.
- 5.2.1 Ensure that this strategic planning framework becomes an integral part of our operating culture.
- 5.2.6 Embrace a team centred culture of continual improvement to improve operational efficiency.

**SUPPORTING INFORMATION/ ATTACHMENT**

Nil

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**ITEM 2                      WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES (C14-7.3)**

**RECOMMENDATION:**

That the information be received and noted.

The following are details of the projects and grant applications that are being managed by the Manager Health and Development Services.

**Budget and Works from 9<sup>th</sup> April 2025 to 7<sup>th</sup> May 2025**

2020 Projects	Budget	Expend. /Comm	Resp	Comment
Construction of two (2) x Council dwellings.  21 Deacon Drive and 8 Deacon Drive. 0300-0065-0010	56,145	231,089.76	MHD	<p>Completed July 2020.</p> <p>New complaint lodged with Department of Fair-Trading 18th May 2021. Additional information provided 2nd and 7th June 2021.</p> <p>Formal complaint lodged with Department of Fair-Trading 4th March 2021. Additional information provided 11th March 2021. A further report provided to Council in August 2021.</p> <p>Rectification order issued. Expired 26/10/2021 Builder expected at the end of November to complete requested maintenance and repair works which has not progressed.</p> <p>Report provided to February 2022 Committee of the Whole Closed Council Meeting concerning directions on this project.</p> <p>Council resolved that: Council proceeds to a hearing before The NSW Civil and Administrative Tribunal (NCAT) Consumer Division and if required the District Court. Mediation undertaken on 30<sup>th</sup> April 2024. Further reporting undertaken to the May 2024 Council Meeting.</p>



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**WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES**

**CONTINUED**

2020 Projects	Budget	Expend. /Comm	Resp	Comment
				Matter set down for the District Court for 4 <sup>th</sup> - 8 <sup>th</sup> November 2024. Adjourned new date yet to be determined. Update given at the October 2024 Council Meeting.
2021 Projects	Budget	Expend. /Comm	Resp	Comment
*Construction of the Waste Transfer Station at Ewenmar Waste Depot. 3300-4321-0000	367,913	364,274	MHD/TSM	Complete.
2023 Projects	Budget	Expend. /Comm	Resp	Comment
Ewenmar Waste Depot Road repairs.	20,000	Nil	MHD/DMES	AGRN 1034 Flood event. 306 claim complete for \$220,500. Ongoing, waiting on approval. Claim resubmitted to Public Works. Photos submitted as requested. Claim certified by Council Engineer November 2024. Waiting on approval. To add to the quarterly review.
Warren Support Services (Targeted Early Intervention)				
	Budget	Expend. /Comm	Resp	Comment
2.41 Warren performing Arts and Language Place Inc Warraan Widji Arts Dance and Grow.	5,000	Nil	MHD	14/2/2024 - 1/6/2025

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**CONTINUED**

<b>Warren Support Services (Targeted Early Intervention)</b>				
	<b>Budget</b>	<b>Expend. /Comm</b>	<b>Resp</b>	<b>Comment</b>
*Warren Youth Group - Psychology service.	5,000	5,000	MHD	Quarter January – April 2025 Complete.
Warren Youth Group - Psychology service.	5,000	Nil	MHD	April - July 2025
2.58 Junior Soccer	5,000	Nil	GM	2025 Soccer season
2.59 Warren P&A Entertainment for Children.	5,000	Nil	MHD	14 <sup>th</sup> June 2025
2.60 Warren P&A Experience Education and Fun Sites.	5,000	Nil	MHD	14 <sup>th</sup> June 2025
2.61 Warren Performing Arts and Language Place Inc (Warraan Widji Arts) Youth Rap/Pop/Country Music Ensemble	5,000	Nil	MHD	25 <sup>th</sup> February 2025 to 23 <sup>rd</sup> April 2025
2.62 Warren Chamber of Music Festival 2025	5,000	Nil	MHD	29-30 <sup>th</sup> April 2025
2.63 Warren MPS – Dolly Parton Imagination Library	5,000	Nil	MHD	6 <sup>th</sup> March 2025 – 6 <sup>th</sup> March 2026
2.64 CWA Speak out	2,000	Nil	MHD	14 <sup>th</sup> May 2025
2.65 Warren Youth Group Music Workshop	4,250	Nil	MHD	April – July 2025
<b>Town Planning</b>				
LEP Review.	45,000	36,998.50	MHD	Consultant engaged. Planning Proposal submitted 5 <sup>th</sup> February 2025 for gateway determination.
<b>2024 Projects</b>	<b>Budget</b>	<b>Expend/Comm</b>	<b>Resp</b>	<b>Comment</b>
Warren Sporting & Cultural Complex – Gym Equipment Renewals. 3360-4010-0015	7,500	5,861	MHD	Squat rack purchased. Replaced dumbbells and weight plates/bags.

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**WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES**

**CONTINUED**

<b>2024 Projects</b>	<b>Budget</b>	<b>Expend/ Comm</b>	<b>Resp</b>	<b>Comment</b>
Carter Oval Youth Sports Precinct/Depot Electrical Upgrade. 104-0118-0000	122,375	122,375	MHD/TSM/IPM	Purchase order issued. New main switchboard at swimming pool installed. Contractor re-commenced May 2025, 50% complete.
<b>2024 Projects</b>	<b>Budget</b>	<b>Expend/ Comm</b>	<b>Resp</b>	<b>Comment</b>
Warren Medical Centre Cabinetry Improvement/Replacement Works.	24,200	24,200	MHD	Contractor engaged, commenced 9 <sup>th</sup> April 2025. Minor works being finalised.
Council building renovations fit out (New Kitchen, accessible toilet. 3210-4100-005	40,000	Nil	MHD	Quotations being obtained.
<b>LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM – PHASE 4 – LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROJECTS (G4-1.70, G4-1.84)</b>				
	<b>Budget</b>	<b>Expend/ Comm</b>	<b>Resp</b>	<b>Grant funding successful 8<sup>th</sup> August 2023</b>
Solar Panel Installation Warren Swimming Pool.	40,000	25,570	MHD	Contractor commenced onsite 2 <sup>nd</sup> November 2023. Stage 1 completed 7 <sup>th</sup> November 2023. Stage 1 placed on hold subject to obtaining future grant funds.

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**WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES**

**CONTINUED**

	Budget	Expend/ Comm	Resp	Grant funding successful 8 <sup>th</sup> August 2023
*Victoria Oval Park Permanent Scoreboard Contribution.  3350-14-10	35,000	33,157	MHD	\$20,000 grant funds (\$15,000 contribution from the Warren Rugby Club). Scoreboard arrived at the end of December 2023. Operational late April 2024. The purchase and installation of a roller shutter door to protect this scoreboard, complete. The fabrication and installation of laser cut sponsorship sign in progress.  Final testing and electrical works for roller shutter to be completed 7th March 2025.  Complete April 2025.
<b>LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM – PHASE 4 – LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROJECTS (G4-1.70, G4-1.84)</b>				
	Budget	Expend/Comm	Resp	Grant funding successful 8 <sup>th</sup> August 2023
Trailer Mounted Scoreboard (2) Contribution. 3350-15-10	45,000	36,277	MHD	Awaiting transfer of users from Victoria Oval to Carter Oval once amenities building is completed.
<b>GRANT APPLICATIONS</b>				
Project	Budget	Expend/ Comm	Resp	Comment
*The construction of the viewing area at Carter Oval Youth Sports Precinct Submitted 25/11/2024 To the Office of Responsible Gambling Infrastructure Grants  Application: Nov2024- 0000000440.	277,790	Nil	MHD/WSCCM	Application submitted on behalf of Warren Junior Cricket – Warren Shire Council will be the Auspice if successful.  Unsuccessful.

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**ITEM 2                      WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES**

**CONTINUED**

<b>Project</b>	<b>Budget</b>	<b>Expend/ Comm</b>	<b>Resp</b>	<b>Comment</b>
Regional Housing Strategic Planning Fund – Round 3 2024. Application: RHSPF round 3 – 066.	83,512	Nil	MHD	Application submitted on behalf of Warren Shire Council.
Landfill Consolidation and Environmental Improvement – Stream 1 and 2 – Intake 1	104,290	Nil	MHD	73,000 grant funds, 31,290 Council contribution.